

THE OPEN UNIVERSITY OF TANZANIA
FACULTY OF ARTS AND SOCIAL SCIENCES

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April 30, 2010

TO: All Students taking Sociology and Social Work
All Regional Directors

FROM: Dr. Mary Kitula

DATE: April 30, 2010

**REF: FIELD PRACTICE FOR SOCIOLOGY AND SOCIAL WORK
STUDENTS.**

FOR STUDENTS

1. This is to remind you that, you are required to have registered for OSS 204 Field Practice for Social work option and OSS 210 for Sociology option. I hope you have already registered.
2. As per your degree programmes, you are required to participate in field practice two times before you graduate. For each session, you will stay in the field for six weeks (1½ months). You are supposed to look for a work place where you will be attached for the field practice. Make sure where you are attached is both accessible to you and to your lecturers who will have to visit you where you are attached.

Note that, you could be also attached to places like prisons, children rehabilitation centres (Gereza la Watoto), factories/Industries, Hospitals, NGO's and in various offices.

3. Each field practice carries 50 points. Assessment is based on the report of the supervisor of the place where you will be attached, your own report and the visiting Lecturers assessment. The assessment items we shall look into, are as follows:
 - Participation in day to day activities at work place.
 - Identification of a problem at the work place you are attached to

- Show how you have solved problem
 - Make an assessment whether the solution was successful and effective
4. Make sure you start your field work on the time indicated
 - 4.1. You are all required to inform your respective centre director on the place where you will be attached. Your director will inform the HQ so that arrangements are made to visit you where you are. Remember to provide physical location of the places and your telephone Numbers to facilitate the process of reaching you promptly.

FOR REGIONAL DIRECTORS

1. Kindly assist students taking Sociology and Social Work to get their introduction letters signed for securing field attachment places. I have posted the Introduction letter in the website. It requires to be retrieved. I have also sent a hard copy of the letter to all regional directors.
2. Kindly send the list of students who will participate in field practice to the head office,
department of Sociology and Social Work. Include also the physical addresses of those places and the students' telephone numbers.



Dr Mary D N Kitula
Head of Department
Sociology and Social Work