



Our Ref. No.:

Date: October 6, 2009

TO: ALL NEW STUDENTS MA SOCIAL WORK - EVENING CLASSES 2009/2010

1. Introduction

Let me take this opportunity to congratulate you for being selected to join OUT as postgraduate students in MA Social Work. Congratulations and welcome to The Open University of Tanzania.

2. Preparations Before Classes Begin

Our Academic year begins in the third week of October. You are requested to start paying your first instalment of Tshs. 1.6 million in the MA Social Work account Number **01J1014596800** of CRDB Kijitonyama. But you can pay in any branch of CRDB using the account number above.

3. Semesters

There are two semesters. Each semester will run for a total of 15 weeks including examination week.

In the first semester, you will take three (3) courses. Each course will be conducted once in a week for three hours starting at 5 pm to 8 pm. Therefore, you will meet three (3) times in a week for the three courses. After fourteen (14) weeks, you will sit for the final exams for the courses.

During the semester, you will be required to do assignments and tests as per agreement with your lecturer.

4. Courses to be Covered

The total courses you are supposed to cover are seven (7). These are OSS 601, OSS 602, OSS 603, OSS 604, OSS 605, OSS 606 and OSS 607. The course outlines for these courses have been posted in the website. Kindly print your copies.

5. First Meeting

I invite you to attend our first meeting which will take place on October 20, 2009 at 2 pm.

This meeting is crucial as you will have the opportunity to meet your lecturers, meet your programme coordinator, ask questions on issues you would like to know more and be informed of your venue for classes.

6. I look forward to meeting you on the day for the first time.

Dr Mary D N Kitula

**Head, Department of Sociology and Social Work and
Coordinator, MA Social Work**