

THE OPEN UNIVERSITY OF TANZANIA

OFFICE OF THE VICE CHANCELOR-(PMU)

P.O. Box 23409
Dar es Salaam, Tanzania
<http://www.openuniversity.ac.tz>



Tel: 255-22-2668992/2668445 ext.
Fax: 255-22-2668759
E-mail: vc@out.ac.tz

MONITORING OF PROCUREMENT FORM

FROM
DEPT/FACULTY/INSTITUTE.....

VOTE.....CODE.....

TO:HPMU.

Please arrange to purchase the following goods/services,works.

S/N	PARTICULARS	QTY	UNIT PRICE	TOTAL VALUE

Commitment Date.....

1.Request bySignature.....Date.....

2.Examination by Vote Book Accounts.

Tota Allocation.....Balance.....

Signature.....Date.....

3.Approved bySignature.....
(Vote Holder) Date.....

4.Authorized BySignature.....
DVC(RM) /VICE CHANCELLOR

DATE.....

5. Date Sent to PMU:.....Signature.....

