



THE OPEN UNIVERSITY OF TANZANIA VACANCY RE-ADVERTISEMENT

The Open University of Tanzania (OUT) is a public university, established by the Act of Parliament No 17 of 1992. Since 1st January, 2007, the University has been operating under the OUT Charter Inc. of 2007, which is in line with the Universities Act No. 7 of 2005. Its stated mission is “to provide relevant, quality, flexible, accessible, and affordable open online education, research and services to the community for social economic development of Tanzania and the rest of the world. The Open University of Tanzania operates through its temporary headquarters in Kinondoni, Dar es Salaam and its 30 regional centers in each region of Tanzania Mainland including Coordination Centers in Tanzania Islands – Unguja and Pemba in Zanzibar.

The University hereby invites applications from competent and suitably qualified persons, to enhance its human resource capacity needed to fulfill its mission, as follows:

ACADEMIC POSTS

Vacancy No.	Position	Faculty	Level of Education	Specialization	Regional Centre	No. of Posts
OUT2018/01	Lecturer	FBM	PhD	Human Resource/Marketing	*Any	1
OUT2018/02	Lecturer	FSTES	PhD	Environmental/Physical Sciences	*Any	1
OUT2018/03	Lecturer	FED	PhD	Education	*Any	1
OUT2018/04	Lecturer	FASS	PhD	Economics/Development Studies	*Any	1
OUT2018/05	Lecturer	FASS	PhD	Mass communication or Journalism	*Any	1
OUT2018/06	Lecturer	FASS	PhD	Kiswahili	*Any	1
OUT2018/08	Assistant Lecturer	FASS	Masters	Public Administration/Political Science	Kagera	1
OUT/2018/11	Assistant Lecturer	FASS	Masters	Monitoring and evaluation/Development Studies	Katavi	1
OUT/2018/12	Assistant Lecturer	FSTES	Masters	Physical Sciences (Energy or Physics or Maths)	Pwani	1
OUT/2018/14	Assistant Lecturer	FLW	Masters	Law	Manyara	1
OUT/2018/16	Assistant Lecturer	FED	Masters	Education (Special Education Curriculum)	Pemba	1
OUT/2018/17	Assistant Librarian	FASS	Masters	Library and Information Studies	Singida	1

KEY:

- FBM - Faculty of Business Management
- FASS - Faculty of Arts and Social Sciences
- FSTES - Faculty of Science Technology and Environmental Studies
- FED - Faculty of Education
- * - Preference given to **Mwanza, Arusha, Dodoma, Zanzibar & Mbeya**

The qualifications and duties for the positions above are described below:

LECTURER (PUTS 3.3)

Qualifications: Possession of PhD, Master degree in relevant fields with at least a GPA of 4.0 out of 5, and a minimum GPA of 3.8 out of 5 or its equivalent in the first degree with minimum score of B+ in relevant subjects or its equivalent. The applicant must be computer literate, capable of using ICT to enhance teaching and learning.

Duties and Responsibilities:

- Teach face to face sessions and lead seminars;
- Undertake induction course in pedagogic skills for those who had none before
- Undertake individual research and participate in bigger multi-disciplinary research projects;
- Prepare manuals and case studies for training;
- Offer close supervision and guidance to undergraduate and postgraduate students
- Manage undergraduate programmes
- Undertake consultancy projects.

NB. Age limit: Not above 45 years.

ASSISTANT LECTURER (PUTS 2.1)

Qualifications:

Possession of a Master's Degree in a relevant field with at least a GPA of 4.0 and a minimum GPA of 3.8 or equivalent in the first degree with a minimum of B+ in the Relevant Subject or its equivalent.

Duties and Responsibilities:

- Write new study materials, scripts for radio broadcast, video and audio cassettes, various reports and papers,
- Adopt and/or supplement existing materials,
- Liaise with course writers, editors, reviewers, producers, artists, coordinators and other members of the course team,
- Revise course materials and audio programmes,
- Give public lectures, tutor and lead academic discussions,
- Set and mark course assignments and/or tests, examinations supervision of field work, practical and all other related academic activities,
- Encourage and motivate students to improve academically,
- Help identify and set up local study groups,
- Conduct research work and disseminate research findings

NB. Age limit: Not above 35 years.

MODE OF APPLICATION

- Applicants should clearly specify the Vacancy Number and Position they are applying for, from the list above. Applications bearing no such information shall not be considered.
- Applications should be accompanied with detailed curriculum vitae, certified copies of relevant certificates, together with one colored passport size photograph of the applicant, names and full contact details of two referees. The applicants should be willing to work in any of the regions in Tanzania Mainland and Zanzibar.
- All applicants who are currently employed in the Public Service should route their application letters through their respective employers.
- Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).

Interested applicants should submit the applications to the undersigned:

The Deputy Vice Chancellor (Academics)
The Open University of Tanzania
Kawawa Road, Kinondoni
P.O. Box 23409, Dar es Salaam, Tanzania
Tel. +255 22 2668820
Fax: +255 22 2668759

The deadline for receiving applications is 10 days after the date of advertisement.

Only short-listed candidates will be contacted.

Advertised on Wednesday, 02nd January 2019