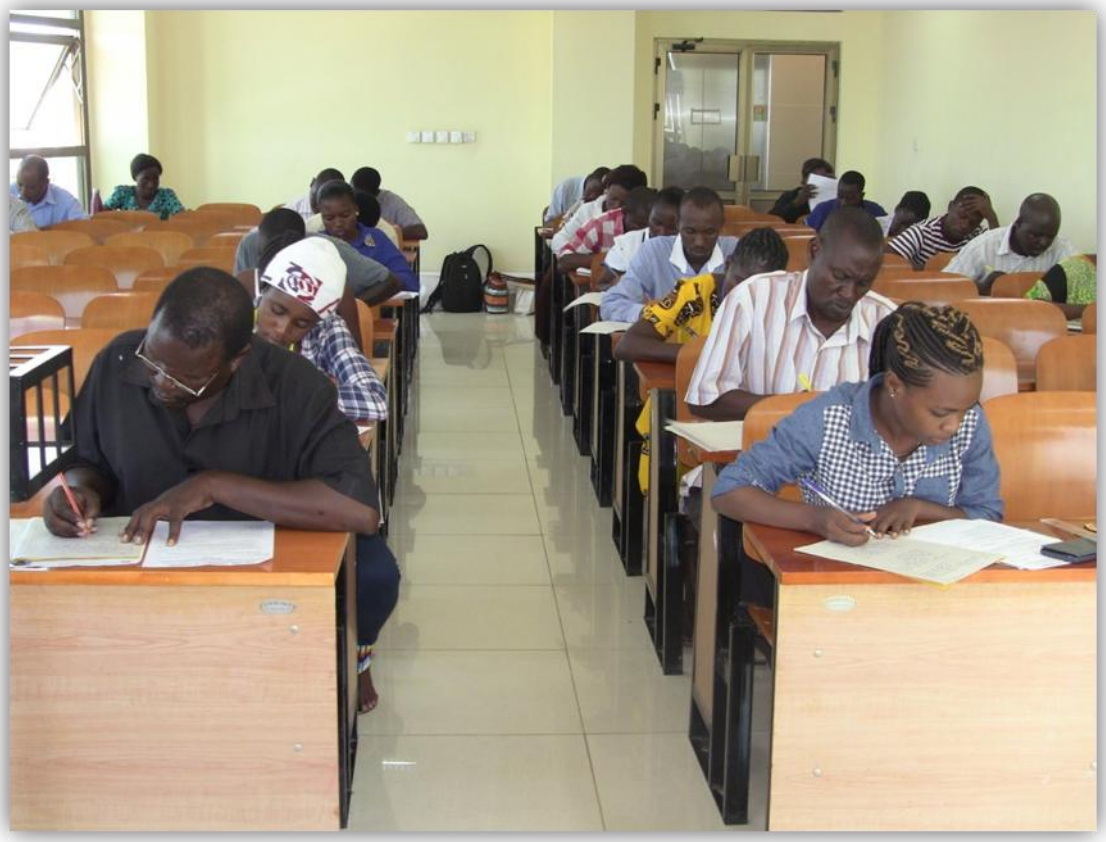
THE OPEN UNIVERSITY OF TANZANIA



FACULTY OF ARTS AND SOCIAL SCIENCES

Academic year

2019/2020

HANDBOOK

THE OPEN UNIVERSITY OF TANZANIA

FACULTY OF ARTS AND SOCIAL SCIENCES

HANDBOOK

2019/2020

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FACULTY OF ARTS AND SOCIAL SCIENCES

HANDBOOK

2019/2020

Prologue

Welcome to the Faculty of Arts and Social Sciences at the Open University of Tanzania (OUT). This Handbook is designed to orient you to the Faculty. It contains information on the academic development opportunities available to you and the many resources to help you find advice and make good choices as you get started and continue; and also a source of information to look back on throughout the year. This is the Faculty guide, so the information is based on experience and daily activities as an undergraduate or postgraduate student or staff. As well as providing a brief introduction to the OUT, it outlines important faculty policies and procedures, provides information about resources available, and directs students to the location of other resources and useful information.

Comments or suggestions for matters that might be amended or usefully covered in subsequent editions of this booklet would be welcome. They should be sent to: dfass.staff@out.ac.tz.

PREFACE

Dr. Felician Mutasa
Dean, Faculty of Arts and Social Sciences

It is my pleasure to present to you this year's handbook of the Faculty of Arts and Social Sciences, which among other things, is intended at creating awareness of the Faculty, in all its core areas. The Faculty of Arts and Social Sciences is one of the five Faculties of the Open University of Tanzania. It is the oldest at the Open University of Tanzania. It first admitted students in 1994 when the University had its first enrollment. FASS is the largest faculty and prides itself in the wide range of courses and course combinations it offers at both undergraduate and postgraduate levels. Currently the Faculty is staffed with about 97 permanent academic staff, of whom 5 are professors, 35 are PhD holders, 48 hold Masters degrees and 9 are Tutorial assistants. The faculty has nine academic departments, one center and one unit: History and Library Studies, Political Science and Public Administration, Geography, Linguistic and Literary Studies, Journalism and Media Studies, Tourism and Hospitality, Sociology and Social Work; Economics, Community Economic Development,Center for Economics and Community Economic Development, and French Corner. I hope that new as well as continuing students will utilize information provided in this handbook to work hard in their studies. The handbook will also provide relevant FASS specific information that complements the main OUT prospectus, which various stakeholders will find most relevant.

In case you have any queries or need clarification on any issue concerning FASS programmes, your first point of contact is the staff in the Faculty – they are always happy to help you (Ms. Zitha Kessy and Mr. Revocatus Biro, Block C, First Floor, Left Wing). Each programme also has a Coordinator whose job it is to deal with queries that cannot be resolved by the Faculty of Arts and Social Sciences in its general sense. Personal matters should be discussed with your Course Instructor in person. Be sure to make a note of the e-mail addresses and office hours of both the Coordinator for your programme and your Course Instructor. Let me end my introductory remarks by expressing my gratitude to all individuals who have made production of this handbook possible. The handbook is available in both hard copy and in electronic copy in our website (www.out.ac.tz/fass).

I wish you all the best of 2019/2020 academic year.

Dr. Felician Mutasa
Dean, FASS

Table of Contents

Prologue iii
PREFACE iv
Table of Contents i
PART ONE 1
Introducing the Faculty of Arts and Social Sciences 1
FASS Vision 1
FASS Mission 1
FASS Organization Structure 2
Faculty Administration 3
Heads of Department 3
Coordinators of Academic Programmes 4
Research, Publication and Consultancy Coordinators by Departments 5
PART TWO 6
Undergraduate and Non-degree Programmes 6
Who's Eligible for Direct Enrolment in FASS Programmes? 6
How Should a Student Approach the Programme as a Whole? 6
What about Exams? 6
Which Code Stands for what, and How do I Choose Subjects? 6
Bachelor Degree Programmes 7
Reading Materials and Library Services 7
MOODLE and the Internet 7
Centre for Economics and Community Economic Development (CECED) 8
Department of Economics 8
Bachelor of Arts in Economics (BA Econ) 8
Development Studies 8
Bachelor of Community Economic Development (BCED) 9
Department of Linguistics and Literary Studies 10
Bachelor of Arts in English Language and Linguistics (BA ELL) 10
Bachelor of Arts in Literature 11
Bachelor of Arts in Kiswahili and Creative Studies 11
Department of Geography 12
Bachelor of Arts in Natural Resources Management (BA NRM) 12
Bachelor of Arts in Population and Development (BAPD) 13
Department of History, Philosophy and Library Studies 15
Bachelor of Library and Information Management 15
Department of Political Science and Public Administration 17
Bachelor of Arts in Public Administration 17
Bachelor of Arts in International Relations (BAIR) 18
Bachelor of Arts in Tourism Management 19
Bachelor of Arts in Sociology (BASO) 20
Bachelor of Arts in Sociology (BASO) - NEW 22
Bachelor of Social Work (BSW) 23
Department of Journalism and Media Studies 24
Bachelor of Arts in Journalism (BA JOURNALISM) 25
Bachelor of Arts in Mass Communication (BA MASS COMM) 25
PART THREE 28
Postgraduate Programmes 28
How do you pay the Fees for FASS Postgraduate Programmes? ..... **Error! Bookmark not defined.**
Delivery Modes for Masters Programmes by Coursework 28
Programme Structure and Assessment 28
Face to Face Sessions 29
Duration of Programmes and Tuition Fees 29
Master of Arts in Governance and Leadership 29
Masters of Arts in International Cooperation and Development 30
Masters of Humanitarian Action, Cooperation and Development 30
Master of Science in Economics 30

Master of Arts in Monitoring and Evaluation 31
Master of Community Economic Development 31
Master of Arts in History 31
Master of Arts in Kiswahili 32
Master of Arts in Natural Resource Assessment and Management 32
Master in Tourism Planning Management 33
Master of Social Work 33
Postgraduate Diploma in Social Work 34
Master of Arts in Mass Communication 34
Master of Arts in Journalism 34
Master in Library & Information Management 35
Doctor of Philosophy Degree (PhD) 35
How does an aspirant register for a PhD? And for how long does it last? 36
PART FOUR 37
List of FASS Staff 37

PART ONE

Introducing the Faculty of Arts and Social Sciences

The Open University of Tanzania (OUT) is an open and distance learning institution offering certificates, diplomas, degrees and postgraduate courses. It is a vibrant, lively and supporting intellectual community with diverse student body, committed to academic excellence. The University extends learning access beyond the traditional full-time residential student body, hence making it the first of its kind in East Africa.

The faculty has nine academic departments, one center and one unit as also shown in the Faculty organizational structure. These are:

1. Department of History, Philosophy and Library Studies (HPLS)
2. Department of Political Science and Public Administration (PSPA)
3. Department of Geography (GEOG)
4. Department of Linguistics and Literary Studies (LLS)
5. Department of Journalism and Media Studies (JMS)
6. Department of Tourism and Hospitality (T&H)
7. Department of Sociology and Social Work (SOSW)
8. Department of Economics (ECON)
9. Department of Community Economic Development (CED)

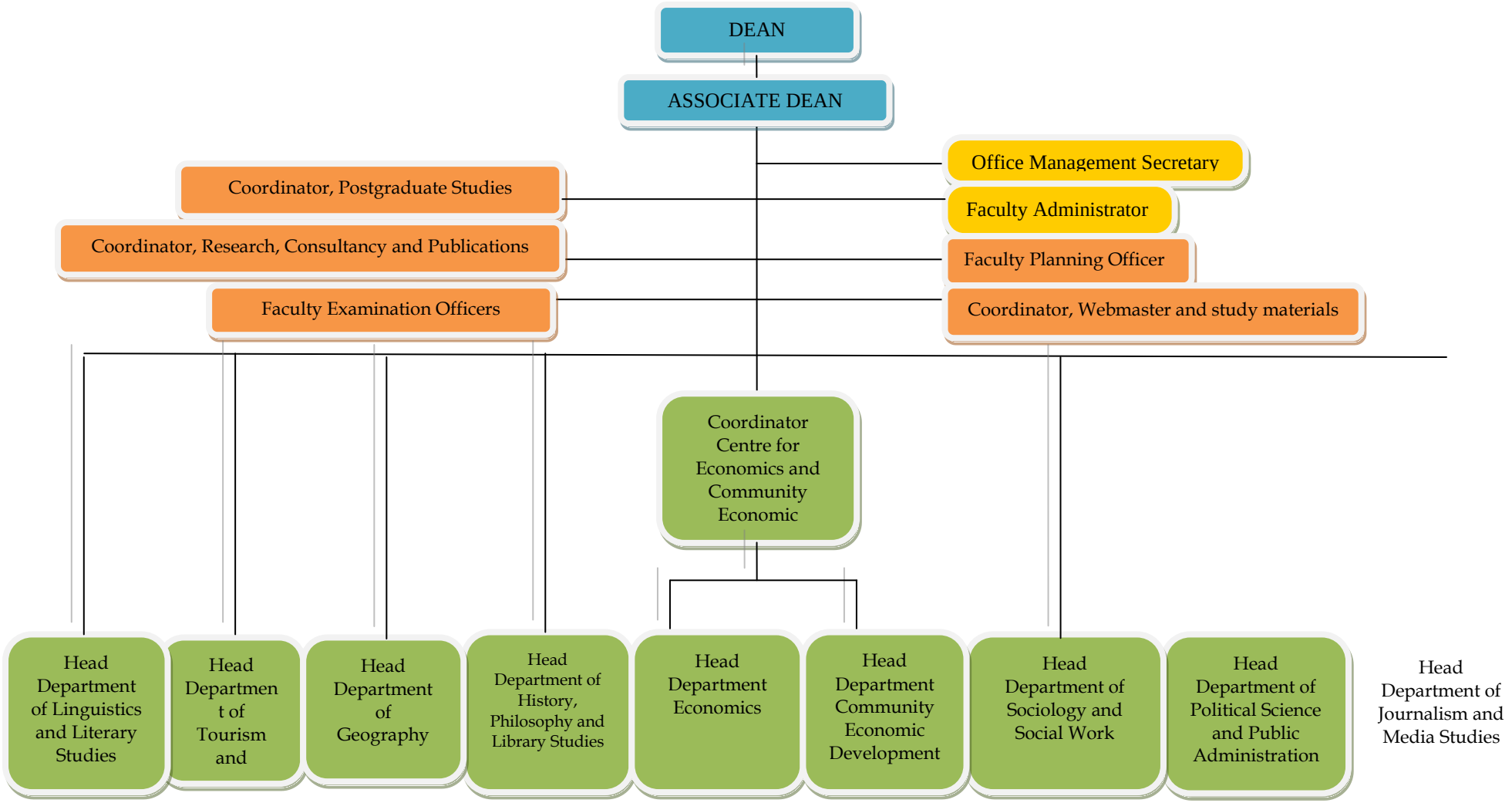
FASS Vision

The Faculty of Arts and Social Sciences embraces the teaching, research, creative activities and service objectives of the Open University of Tanzania. Thus FASS is committed to: providing its students with affordable high quality education in an atmosphere that promotes intellectual vigor, critical inquiry, citizenship and creative decision-making requisites for personal growth and professional success; encouraging exemplary scholarship of teaching, research and service leading to significant publications and performances; and transforming lives by creating and promoting opportunities for lifelong and flexible learning in order to match up with evolving local and global challenges.

FASS Mission

The aim of FASS is at creating and disseminating knowledge through teaching, learning, research and professional practice. It is committed to helping students achieve the highest academic standards. The faculty is dedicated to the fundamental principle that the role of higher education is to develop and nurture a creative, civil and life-sustaining society. Hence, its programmes promote civic engagement, examine our world and envision future possibilities.

FASS Organization Structure



Faculty Administration

Dean's office

Dean: **Dr.Felician Mutasa**
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E-mail: dfass@out.ac.tz; felician.mutasa@out.ac.tz

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Coordinator of FASS Postgraduate Studies: **Dr. Emmanuel Patroba Mhache**
Mobile: +255754383416; E-mail: emmanuel.mhache@out.ac.tz

Faculty Examination Officer
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Mobile: +255755782983; E-mail: vincent.mpepo.julius@out.ac.tz

Faculty Planner: **Ms. Hiltruda Mahudi**
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Faculty QA Coordinator: **Elias Mseti**
Mobile: ……Email; elias.mseti@out.ac.tz

Faculty Administrator
Ms. Nuru Abdallah
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Heads of Department

DEPT/CENTRE	NAME	E-MAIL	MOBILE
Linguistics and Literary Studies (LLS)	Dr. Zelda Elisifa	zelda.elisifa@out.ac.tz	+255754258700
Sociology and Social work (SOSW)	Dr. Mariana Makuu	mariana.makuu@out.ac.tz	+255783 461 759 +255 716 211 283
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Centre for Economics and Community Economic Development (CECED)	Dr. Christopher Awinia	christopher.awinia@out.ac.tz	+255 784 605 555
Department of Economics (ECON)	Dr. Timothy Lyanga	timothy.lyanga@out.ac.tz	+255 754 311 041
Community Economic Development (CED and DS)	Dr. Harrieth Mtae	harrieth.mtae@out.ac.tz	+255713426964
Political Science and Public Administration (PSPA)	Dr. Miraji Kitigwa	miraji.kitigwa@out.ac.tz	+255715 288 080
Journalism and Media Studies (JMS)	Ms. Kahenga Dachi	kahenga.dachi@out.ac.tz	+255712524825
History, Philosophy and Library Studies (HPLS)	Dr. Lilian Isowe	lilian.isowe@out.ac.tz	+255 713 441 604
Tourism and Hospitality (TH)	Dr. Ladislaus F. Batinoluho	ladislaus.batinoluho@out.ac.tz	+255715000066

Coordinators of Academic Programmes

SN	DEPARTMENT	PROGRAMME/ UNIT	COORDINATOR	CONTACTS	
				E-mail	Phone
1.	Economics	BA Economics	Dr. Timothy. Lyanga	timothy.lyanga@out.ac.tz	0754311041
		MSc (ECON)			
		MA M & E	Mr. Henry Tumaini Mr. Abdul Kilima	henry.tumaini@out.ac.tz abdul.ahmad@out.ac.tz	0762411034 0743100103
		Certificate M&E	Ms. Janeth Gwimile	janeth.gwimile@out.ac.tz	0785395454
		Diploma M&E	Ms. Zakia Ituja	zakia.ituja@out.ac.tz	0623801978
2.	Community Economic Development	Development Studies (DS)	Dr. Harrieth Mtae	harrieth.mtae@out.ac.tz	0713426964
		BCED			
		MCED			
		English Proficiency Course	Dr. Dunlop Ochieng	dunlop.ochieng@out.ac.tz	0684053363
		BA (ELL)	Mr. Mosi Masatu	Mosi.masatu@out.ac.tz	0620504457
		MA (LING)			
		BA (LIT)	Ms. Caroline Mugolozi	caroline.mugolozi@out.ac.tz	0688408856
		BA (KISW) MA (KISW)	Dr. Omary Mohammed	omary.mohamed@out.ac.tz omary36@gmail.com	0719017254
4.	Geography	BA (NRM)	Dr. Anna. Wawa	anna.wawa@out.ac.tz	0754430075
		BA (PD)			
		MA (NRAM)	Dr. Cosmas. Haule	cosmas.haule@out.ac.tz	0754675523
		MA (GEOG)			
		Field Practical			
		Study Material, Research and Publication	Dr. Susan. Gwalema	susan.gwalema@out.ac.tz	0754601198
		Examination and E-Learning	Dr. Emmanuel. Mhache	emmanuel.mhache@out.ac.tz	0754383416
5.	History, Philosophy and Library Studies	BA (HIST)	Mr. Paschal. Mheluka	paschal.mheluka@out.ac.tz	0787953883
		BLIM	Ms. Julieth. Norbert	julieth.norbert@out.ac.tz	0717276894
		MA (HIST)	Ms. Hiltruda Mahudi	dennis.konga@out.ac.tz	0787042943
		MLIM	Ntimi Kasumo	ntimi.kasumo@out.ac.tz	0717995086
6.	Political Science and Public Administration	MICD	Mr. Twaha. Katabaro	twaha.katabaro@out.ac.tz	0784485935
		MAGL			
		MHACD			
		BAIR	Mr. Revocatus Bin'Omukama	revocatus.binomukama@out.ac.tz	0754204500
		BAPA	Dr. Emmanuel Mallya	emmanuel.mallya@out.ac.tz	0784447697
		Field Practice	Dr. Jacob. Lisakafu	jacob.lisakafu@out.ac.tz	0768089044
7.	Tourism and Hospitality				
		BTM	Ms. Veronica. Nyerere	veronica.nyerere@out.ac.tz	0754601887
		MA (TS)	Ms. Michael. Patrick	michael.patrick@out.ac.tz	0755745688
8.	Sociology and Social Work	BA (SO)			
		BSW	Mr. Alexander. Ndibalema	alexander.ndibalema@out.ac.tz	0717937935 0752605332
		PGDSW	Ms Sipha Shaban	sipha shaban@out.ac.tz	0784239573
		MSW			
		MA GS	Dr Jacqueline Bundala	Jacqueline.bundala @out.ac.tz	0714256501
9.	Journalism and Media Studies	BA MC	Libe Chonya	libe.chonya@out.ac.tz	0754422208
		MA MC			
		BA JOURNALISM	Mr. Vincent. Mpepo	vincent.mpepo@out.ac.tz	0785169014
		MA JOURNALISM	Mr. Bujo. Ambosisye	bujo.ambosisye@out.ac.tz	0712524825

Research, Publication and Consultancy Coordinators by Departments

Name of the Coordinator	Department
Dr. Athuman Samzugi	History, Philosophy and Library Studies
Dr. Susan Gwalema	Geography
Dr. Jacob Lisakafu	Political Science and Public Administration
Mr. Michael Patrick	Tourism and Hospitality
Ms. Chitegetse Minanago	Sociology and Social Work
Dr. Khatibu Kazungu	Chief Editor, African Journal of Economic Review (AJER)
Dr. Jumanne Kalwani	Managing Editor, The African Resources Development Journal (ARDJ)
Dr. Emmanuel Mhache	FASS Coordinator – Postgraduate Studies

PART TWO

Undergraduate and Non-degree Programmes

Who's Eligible for Direct Enrolment in FASS Programmes?

Those who have the following qualifications then are a suitable candidate to undertake our various undergraduate degree programmes:

- Two principal passes Advanced Certificate of Secondary Education Examination (A.C.S.E.E.).
- Diploma holder with 3.0 GPA. The diploma must be of the duration of two years period.
- Applicant who hold a one year Foundation course from the Open University of Tanzania

How Should a Student Approach the Programme as a Whole?

You need to get to know as much as you can about your programme. You can find out through your Directors of Regional Centre (DRCs), FASS website, your course outlines, or your instructors how your programme works. Do you need a certain grade to proceed to the following year? Does your choice of courses fit in to what you might want to do later in the programme? When are the exams and how do they work? Being familiar with your programme from the beginning will save you time and worries later.

What about Exams?

Finding out the examination format, assessment criteria and when and where examinations take place might not be the first things you want to look into when you have just joined and are excited about learning more about your subjects in the first place. But it can be helpful to bear this information in mind. Have a look at past exam papers, which are in the hands of preceding students to get an idea of what will be expected of you. Inquiring about previous examination reports can be even more revealing, as they will tell you exactly what students did well and what went wrong in the past. To register online for examinations, you have to visit the OUT webpage at: www.out.ac.tz. The examination regulations apply from the first Level to the final Level of the undergraduate examinations in the Faculty. Further examination regulation details are available online in the OUT Prospectus which can be accessed at:
http://www.out.ac.tz/files/importInfo/prospectus%2019-2020.pdf.

Which Code Stands for what, and How do I Choose Subjects?

Each subject starts with an "O" which stands for The Open University of Tanzania. It is followed by the subject alphabet and code numbers. The code numbers used will be in the series of 100 for Part One, 200 for Part Two and 300 for Part Three.

Following are the subject codes:

CED	-	Community Economic Development
ODS	-	Development Studies
OEC	-	Economics
OGE	-	Geography
OPD	-	Human Population and Development
OIR	-	International Relations
OLL	-	English Language and linguistics
ORM	-	Natural Resource Assessment and Management
OHI	-	History
OLL	-	English Language and Linguistics
OLT	-	Literature
OLM	-	Library and Information Management
OPR	-	Philosophy and Religious studies
OSW	-	Kiswahili
OPA	-	Public Administration
OPS	-	Political Science and Public Administration
OTS	-	Tourism Studies
OTM	-	Tourism Management
OSP	-	Social Work Studies

OSS	-	Sociology and Social Work Studies
OSPS	-	Social Psychology
OJO	-	Journalism
OMC	-	Mass Communication
FRA	-	French

The choice of course combination for The Open University of Tanzania Degree programme shall be approved by designated officers of the University. Note that any change in any subject combination will be made only in consultation with the designated officers of The Open University of Tanzania. Such changes will only be allowed before or during the first face to face session of the course and in exceptional cases only in order to qualify for the award of a degree, a student is normally required to complete a minimum of 36 to 40course units, depending on specific programme requirements. Further details about our programmes are also available in the OUT Prospectus at: http://www.out.ac.tz/files/importInfo/prospectus%2019-2020.pdf.

Bachelor Degree Programmes

At undergraduate level, FASS currently offers 16 programmes through Open and Distance Learning (ODL) mode of delivery. These include:

- Bachelor of Arts in Tourism Management
- Bachelor of Arts in Sociology
- Bachelor of Social Work
- Bachelor of Arts in Journalism
- Bachelor of Arts in Mass Communication
- Bachelor of Community Economic Development
- Bachelor of Arts in Economics
- Bachelor of Arts in Natural Resource Management
- Bachelor of Arts in Population and Development
- Bachelor of Arts in Literature
- Bachelor of Arts in Kiswahili and Creative Studies
- Bachelor of Arts in English Language and Linguistics
- Bachelor of Library Information Management
- Bachelor of Arts in History
- Bachelor of Arts in Public Administration
- Bachelor of Arts in International Relations

Reading Materials and Library Services

Studying for the degree requires students to engage with a mixture of printed and electronic resources. Some of these may be originally printed materials, now available to in electronic format – for example, downloads of journal articles or books. However, the degree is not simply e-learning in the sense that all the learning and activities take place as you sit at your computer. You will also be expected to visit libraries to research topics, and to obtain books, either through the university library or through purchasing your own copy of key texts. In view of the foregoing, the OUT Library offers state of art technology, vast collection of research and reading materials and the specialized services. The main Library lies at the heart of the OUT Headquarter, while mini libraries are set in locations convenient to the staff and students in the Regional Centres. The Library houses more than 200,000 printed volumes, while their virtual presence consisting of bibliographic and full text databases, online theses/ dissertations, e-books, open courseware, e-journals and growing institutional digital repository make it a gateway to a wealth of research and learning materials. It also makes available online catalogue of books available in the main library and in the regional centres. For more essential information about the library hours and services, and access to the library resources, both on and off-campus, visit the OUT Library website at: www.out.ac.tz/library/.

MOODLE and the Internet

We are progressively making use of a Virtual Learning Environment (VLE) called MOODLE (Modular Object-Oriented Dynamic Learning Environment). To access MOODLE platform you will need to log into the relevant portal with your username and password. MOODLE is used for several purposes, for example downloading the relevant documents that you will need as you study, and keeping up with advancement in information and communication technology. You will also be able to use it to contact other distance learners through the student

forum. The instructors will be developing and updating the MOODLE resources as an on-going part of the programme development.

Centre for Economics and Community Economic Development (CECED)

CECED is comprised of two departments namely Economics and Community Economic Development. The Economics department currently offers a BA general degree while the Community Economic Development offers courses in development studies. Starting this academic year, CECED is offering two new undergraduate programs namely BA Economics (BA ECON) and Bachelor of Community Economic Development (BCED).The details of the programme are as given below:

Department of Economics

Bachelor of Arts in Economics (BA Econ)

The main objective of the BA ECON programme is to enable students demonstrate develop the ability to critically evaluate and apply theories and techniques of economics.

BA Econ Programme Structure

A student is required to complete **36units** in order to qualify for a BA in Economics.

Level I

Code	**Course Title**
OEC 130	History of Economic Thought
OEC 131	Introduction to Microeconomics
OEC 132	Introduction to Macroeconomics
OEC 133	Basic mathematics and statistics for Economists
OEC 134	Social science Research methods
OFC 017	Communication Skills
OCP 100	Introduction to Computers
TOTAL UNITS	

Level II

Code	**Course Title**
OEC 230	Intermediate Microeconomics
OEC 231	Intermediate Macroeconomics
OEC 232	Development Economics
OEC 233	Quantitative methods for Economists
OEC 234	Econometrics
OEC 235	Corporate Finance and Investments
TOTAL UNITS	

Level III

Code	**Course Title**
OEC 330	Monetary Economics
OEC 331	International Economics
OEC 332	Public Economics
OEC 333	Industrial Economics
OEC 334	Labour Economics
OEC 335	Agricultural Economics
TOTAL UNITS	

Department of Community Economic Development

Development Studies

Development Studies courses are taken by all University students as optional courses. Students can take either 202A Society, Technology and Environment (for Humanities Bias Group) or ODS 202B Environment, Technology and Development (for Science bias Group). Students in the Faculty of Arts and Social Sciences; Faculty of Education and Faculty of Law comprise the Humanities Bias group while those in the Faculty of

Science, Technology and Environmental Studies constitute the Science bias group. The course structure is as indicated below:

Level One

Course Code	*Course Title*
ODS 101 A:	Concepts/Theories of Social Development
ODS 101 B:	Political Economy
ODS 101 C:	Political and Social Development in Africa
ODS 102 A:*	Issues in Development
ODS 102 B:*	Social Services and Development
OFC 017:	Communication Skills
OCP 100:	Introduction to Computer

Level Two

Course Code	*Course Title*
ODS 201 A:*	Tanzania's Development Experience
ODS 201 B:*	Alternative Development strategies
ODS 202 A:*	Society, Technology and Environment (For Humanities only)
ODS 202 B:	Environment, Technology and Development (For Natural Sciences and Technology)

* *Courses not offered in this academic year.*

Bachelor of Community Economic Development (BCED)

Community Economic Development (CED) is a participatory process by which communities initiate and generate their own solutions to economic problems leading to positive concrete changes in communities through: creating employment; stabilizing local economies; reducing poverty; contributing to the health of the natural environment; building local resources and capacities; and increasing community control. CED is understood in its widest sense as an emerging, diverse field of practice accompanied by analysis of the social-economic context. The BCED programme seeks to provide a unique opportunity to students who wish to develop their career in CED.

Objectives of the Programme

The main objectives of the Bachelor of Community Economic Development are to:

- train Community Economic Development practitioners to work in the government, private sector and with communities;
- generate knowledge and information that will permit leaders in government, private sector and in communities to make informed decisions;
- encourage a high degree of local participation in making well informed economic choices;
- assist in building sustainable institutions that will assure equitable sharing of the benefits of those choices;
- build capacity among practitioners working with communities.
- equip students with sufficient knowledge, skills and attitude that will enable them to work competently as economists in the government, international organizations, financial sector, business sector, etc.

Entry Qualifications

Candidates for BCED will be admitted on the basis of the Open University Tanzania's rules and regulations which govern the admission process.

Duration

The course shall be completed at least within three years in all modes. However, a student can extend to a maximum of up to eight years for a distance mode.

Assessment Regulations

Students are assessed by a combination of timed test and final examination. The timed test comprises of 30% while the final examination carries 70% making a total of 100%. The formal examinations and timed test allow sufficient assessment and feedback to maintain intellectual rigour and provide opportunity for individual improvement.

Structure
The programme structure has three levels. Each level is equivalent to two academic years, assuming an average learner. Details of the courses in each level are provided in the table below:

Code	Title of the Course
CED 101	Principles of CED
CED 102	Economics for CED
OAF111	Principles of Accounting
OEC 133	Mathematics and Statistics for Economists
CED 103	SMEs and Development
OCP 100	Introduction to Computers
CED 201	Microfinance Management
CED 202	Resource Mobilization and Management for CED Projects
CED 203	Poverty Analysis and Intervention
CED 204	CED Project Management
CED 205	Organizational Management for CED
OME 312	Entrepreneurship and Business Planning
CED 301	Project Monitoring and Evaluation
CED 302	Community Needs Assessment
CED 303	Sustainable Responses to Environmental problems
CED 304	Development as a tool for Conflict Resolution *
OEC 305	Development Economics*
CED 305	Rural Livelihoods and Sustainable Development*
CED 306	Gender Issues in CED*

*****Candidate to select at least TWO of these courses

Award
Upon completion and passing of all the courses, Community Needs Assessment (CNA) and field practical, a student will be awarded a Bachelor of Community Economic Development degree of the Open University of Tanzania.

Programme Delivery
The programme will be delivered in Open Distance Learning Mode (ODL) as well as face-to-face evening mode. Academic year starts in September/October by an orientation week. During orientation, students will be provided with course outlines, study manuals and other guiding materials.

Department of Linguistics and Literary Studies

The Department of Linguistics and Literary Studies deals exclusively with language oriented courses. To accomplish this purpose, the department has introduced three new bachelor programs, ie; Bachelor of English Language and Linguistics (**BA ELL)**, Bachelor of Kiswahili and Creative Studies **(BA KISW);** and Bachelor of Arts in Literature **(BALIT).**

Bachelor of Arts in English Language and Linguistics (BA ELL*)*

This programme aims to introduce students to the nature, structure, and uses of language and; **develop an understanding of descriptive and applied linguistic knowledge.** Candidates are required to take at least **36 units**.

Programme Organization
LEVEL I The candidate shall take all core courses and one elective, making a total of 12 units

Course code	Course name
OLL 131	Introduction to Language and Linguistics
OLL 132	English Structure
OLL 133	Introduction to Functional Grammar
OLL 134	Language in Contact
OLL 135	Language Acquisition Theories

OLL 136	History and Development of English Language
OFC 017	Communication Skills
OCP 100	Introduction to Computer

LEVEL II The candidate shall take all core courses and one elective, making a total of 12 units
LEVEL III The candidate shall take all core courses and two electives, making a total of 12 units

Course code	**Course name**
OLL 331	Contemporary Linguistic Theories
OLL 332	Language and Gender
OLL 333	Sociolinguistics
OLL 334	Research Methodology
OLL 335	Semantics and Pragmatics
OLL 336	Advanced English Syntax
OLL 337	Research Project in Translation/ Linguistics

Bachelor of Arts in Literature

The Bachelor of Arts in Literature programme aims at providing a basic literature knowledge foundation as well as training in academic research and creative writing, and also prepares students for careers in academia, the general private sector or publishing enterprises (or to even establish their own). It will enable students to contribute to the advancement of research and literary output.

Programme Structure
LEVEL I
The candidate shall study all core courses and two level I electives, making a total of 12 units.

Course Codes	**Course Name**
OLT 131	Literary Theory and Criticism
OLT 132	Studies in African Literatures
OLT 133	Language and Literature
OCP 100	Communication Skills
OFC 017	Introduction to the Computer
OLT 134	Creative Writing for Fiction, Drama and Poetry
OLT 135	Introduction to Drama
OLT 136	African Women Writers

LEVEL II
The candidate shall study all core courses and one elective, making a total of 12 units

Course Codes	**Course Name**
OLT 231	Literary Stylistics
OLT232	Poetry
OLT 233	Folklore and Oral Literature
OLT234	Research Methodology
OLT 235	Rise of the Novel
OLT 236	Contemporary Trends in African Literature
OLT 237	Introduction to Film Studies

LEVEL III
The candidate study all core courses and two electives, making a total of 12 units

Course Codes	**Course Name**
OLT 331	Comparative Literature
OLT 332	African American Literature
OLT 333	Studies in European Literature
OLT 334	Gender and Literature
OLT 335	The Short Story
OLT 336	Research Project
OLT 337	Creative Writing Project

Bachelor of Arts in Kiswahili and Creative Studies

The Kiswahili and Creative Studies programme is divided into THREE levels: 100 series, 200 series and 300 series. At level 100 series the courses acquaint students with both the background and other major linguistics

and literary theories and the application of these theories in critically analyzing Kiswahili language and literary works. The two remaining Levels (200 -300 series) of the programme provide instruction on a more advanced level in a broad range of core subjects and therefore enable a student to choose from a range of optional courses which might form the basis of specialization in their future career and studies. The programme is concluded by testing students' research skills. Those who scored B+ in research methodology (OSW 225) will be given an opportunity to demonstrate their acquaintance in research methods and methodology by registering OSW 336 Research Project in Kiswahili. All candidates are required to take at least 36 OUT units which is equivalent to 360 TCU credits, each unit covering content materials equivalent to thirty five one hour lecture materials.

Programme Organization

LEVEL I: The candidate shall take all core courses, making a total of 10 units

Course Codes	Course Name
OSW131	Introduction to language and linguistics
OSW I32	History of Kiswahili and Dialect
OSW133	Kiswahili Literature: Theories and Criticism
OSW134	Theory and Practice of Translation
OCP 100	Introduction to Computer
OFC 017	Communication Skills

LEVEL II: The candidate shall take all core courses and one elective making 14 units

Course Codes	Course Name
OSW 231	Kiswahili Grammar and Syntax
OSW 232	Kiswahili Phonetics and Phonology
OSW 233	Kiswahili Morphology
OSW 234	Kiswahili Oral Literature
OSW 235	Research Methods in Language Studies
OSW 236	Kiswahili Semantics
OSW 237	Creative Writing and Screen Writing
OSW 238	Lexicography
OSW 239	Comparative Literature 2

LEVEL III: The candidate shall take all core courses and 2 electives making a total of 12 units

Course Codes	Course Name
OSW331	Kiswahili Novels
OSW332	Kiswahili Drama
OSW333	Kiswahili Poetry
OSW334	Film Criticism
OSW335	Sociolinguistics
OSW336	Research Project in Kiswahili
OSW337	Literary Stylistics in Kiswahili

Department of Geography

The Department of Geography has two main undergraduate programmes: Bachelor of Arts in Natural Resource Management BA (NRM); and Bachelor of Arts in Population and Development BA (PD). They are paralleled by old programmes which are offered by the Department in collaboration with education programs

Bachelor of Arts in Natural Resources Management (BA NRM)

The Bachelor of Arts in Natural Resources Management (BA.NRM) use and development of resources; coupled with practical field experience, knowledge and skills necessary for meeting challenges of sustainable use of natural resources. Ata the end of the programme, learners will be expected to have acquired competences in poverty analysis and social development planning. Ultimately the programme will produce competent professionals who can identify, plan and monitor the exploitation of natural resources.

Programme Structure
It consists of 14 core courses and 4 electives. Each course (core and elective) is 2units. There are 2 compulsory cross cutting courses on offer (computer and communication skills) each with a1-unit weight. A student is required to complete 36 units in order to qualify for a BA in Natural Resources Management degree. This shall be made of all core courses in each level whereby at each level a student shall be required to accomplish a minimum of 12 units. For example, in level 1 a student will be required to undertake 10 units from the core courses as indicated in this Handbook and select any 1 elective course. In level 2 students shall be required to accomplish all 5 core courses which make up 10 units and select a minimum of one course from the elective courses. In level 3 students shall be required to do 5 core courses which make 10 units and select a minimum of 2 elective courses.

LEVEL 1 (FIVE CORE AND ONE ELECTIVE)

Codes	**Course Title**
ORM 101	Background to Natural Resources
ORM 102	Introduction to Population, Resources and Environment
ORM 103	Introduction to Geographic Techniques
ORM 104	Climatology
ORM 208	Principles of Ecology
ORM 105	Introduction to Human Geography
ORM 106	Gender and Natural Resource Management
OFC 017	Communication Skills*
OCP 100	Introduction to Computer*
	Total

* 2 compulsory courses@1 unit = 2 units included

LEVEL 2(FIVE CORE AND ONE ELECTIVE)

Course Codes	**Course Title**
ORM 201	Minerals and Energy Resources
ORM 202:	Remote Sensing and Geographic Information System
ORM 203	Social Research Methods in Geography
ORM 204	Field Practical
ORM 205	Environmental hazards and natural disaster management
ORM 206	Population and Poverty Studies
ORM 207	Urban Planning and Management
ORM 208	Principle of Ecology

LEVEL 3(FIVE CORE AND ONE ELECTIVE)

Course Codes	**Course Title**
ORM 301	Environmental Economics
ORM 302	Policy Issues in Natural Resources
ORM 303	Environmental Impact Assessment
ORM 304	Climate Variability and Environmental Resources Management
ORM 305	Biodiversity Monitoring Conservation and Management
ORM 306	Land Evaluation and Land Use Planning

Bachelor of Arts in Population and Development (BAPD)

The Bachelor of Arts in Population and Development aims at equipping graduate students with demographic, Social, economic and geographic analytical tools and their applications in resource in planning and use for sustainable development. At the end of the programme, learners will be expected to have acquired competences in determining the relationship between population and other broad parameters, such as internal and international immigration, poverty, environment and global warning which are essential for development planning. The programme is designed to produce competent professionals in demography, population and development planning.

Programme Structure

BA (PD) consists of 15 core courses and 8 electives. Each course (core and elective) has a 2 units'weight. In addition, there are 2 compulsory cross cutting courses on offer (computer and communication skills) each with a1-unit weight.

This shall be made of all core courses in each level whereby at each level a student shall be required to accomplish a minimum of 12 units. For example in level 1 a student will be required to undertake 10 units from the core courses as indicated in this Handbook and select any 2 elective courses listed here. In level 2 students shall be required to accomplish all 5 core courses which make up 10 units and select a minimum of one course from the elective courses. In level 3 students shall be required to accomplish all the 4 core courses which make 8 units and select a minimum of 2 elective courses.

Programme Organization

LEVEL 1 (SIX CORE COURSES AND ONE ELECTIVE)

Course Codes	**Course Title**
OPD 101	Introduction to Population Studies
OPD 102	Introduction to Family Life Education
OPD 103	Introduction to Reproductive Health and Sexual Health
OPD 104	Medical Geography
OCP 100	Introduction to Computer
OFC 017	Communication Skills
	One elective course

LEVEL 2 (FIVE CORE COURSES AND ONE ELECTIVE)

Course Code	**Course Title**
OPD 201	Dynamics of Population Structure
OPD 202	Gender and Development
OPD 203	Basic Demographic Methods
OEC 124	Social Science Research Method
ORM 209	**Field Practical**
	An elective course

LEVEL 3 (FIVE CORE COURSES AND ONE ELECTIVE)

Course Code	**Course Title**
OPD 301	Gender, Health and Family Planning
OPD 302	GIS and Population Studies
OPD 303	Population, Policy and Development
OPD 304	Population, Migration and Development
OPD 305	Family Resources Management
	Any Elective course
OPD 306	Urban Systems, Planning and Management
OPD 307	Population, Environment and Development
OPD 308	Nutrition for Health
OPD 309	African Environment and Development
OPD 310	Rural Settlement and Development
OPD 300	Cultural Geography
ODS 101A	Concepts and Theories of Social Development

OGE 229: Geography Field Practical's

1. There are two Geography Field Practical's (GFP I and GFP II) to be done by all second and third year students taking Geography. The 2 GFPs will carry 2 units.
2. The aim of conducting Field Practical's is to enable student to match and concretize theory and application of geographical knowledge in the Field.
3. Geography Field Practical's are deliberately decentralized into geographical zones. It is intended to bring the Practical's closer to students in their own physical environments so as to know more about it as a potential for community development; and to minimize GFP running costs.

4. All 2nd year Geography students have to undertake a 14 day supervised Geography Field Practical in their respective Geographical Zones/ regions. GFPI & GFPII will be conducted successively within the 14 days provided.
5. Thereafter, students have to write a Group Work Report for GFPI and write a comprehensive report for GFPII to be submitted three months later after completion of GFPI.
6. Students have to incur subsistence, travel; and stationery costs during Geography Fieldwork apart from paying Tsh 260,000 to the OUT. This amount of money can be solicited by the student from different sources including applying to the Universities Student Loan Board.
7. No student will be allowed to carry out GFPII before completion of GFPI first.
8. The Final Grade is the average between scores obtained after marking GFP I and GFP II out of 100%

Department of History, Philosophy and Library Studies

Bachelor of Arts in History

All BA History students must take all CORE courses.

Level 1

Code	**Titles**
OHI 131	Introduction to African History
OHI 132	History of Tanzania
OHI 133	Theory and Practice in Africa History
OHI 134	The Political History of Zanzibar
OHI 135	Themes in African Prehistory
OHI 136	Development of Political Philosophy
OPR 121	Introduction to Critical Thinking and Argumentation
OFC 017:	Communication Skills
OCP 100:	Introduction to Computer

Level 2

Course Codes	**Course Title**
OHI 231	History of East Africa
OHI 232	History West Africa
OHI 233	Europe since the 19th Century
OHI 234*:	Globalization and African History
OHI 235	History of South Africa to Recent Past
OHI 236	History of USA
OHI 237	Development of Political Philosophy
OPR 222	History and Development of African Philosophy

**Not on offer in this academic year.*

Level 3

Course Codes	**Course Title**
OHI 331	Africa and the Black Diaspora
OHI 332	History of Central Africa
OHI 333	History of North Africa
OHI 335*:	The History of Africa and World Religions
OHI 336*:	Dissertation

**Not on offer in this academic year.*

Bachelor of Library and Information Management

Programme Overview

Bachelor of Library and Information Management has been developed in response to the demand for a large number of trained personnel in libraries, documentation and information centres. Another reason is due to repeated requests by practitioners in the Library Science profession who need further training opportunities through a distance-learning mode of delivery that is both flexible and affordable. The Bachelor of Library and Information Management Programme is offered through distance learning mode. The main medium of instruction will be through print materials and ICT supported e-materials. To qualify for the award of a degree, a candidate must clear all the three levels of the degree course. The maximum duration of study is eight years but the teaching and learning process is flexible enough to allow fast learners to complete the programme earlier. A fast learning student may cover more units in a year; hence be able to complete the courses in less than the specified average period for obtaining a degree which currently is three years. The Bachelor of Library and Information Management Programme is designed to provide student with a combination of theoretical and

practical knowledge and with abilities to apply the same in various functional areas of library and information science. Graduates from the programme are expected to develop attitudes associated with progressive information services and to develop an understanding of the value, role and application of modern technology as it relates to library operations and the transfer of knowledge.

Programme Structure

The programme requires a student to complete a minimum of 38 OUT units, including Practicum to graduate. A student will have to study at least 12 units for each academic year. Core courses are compulsory for all students. Beyond the required core courses, students have the option of crafting a program of study specific to their interests and career goals in order to fill the gap so as to have 12 units as a minimum; there is no restriction in studying electives.

LEVEL I

Course Codes	**Course Title**
OCP 100	Introduction to Microcomputer Studies and Information Technology
OFC 017	Communication Skills
OLM 101	Introduction to Library and Information Sciences
OLM 102	Information sources and references services
OLM 103	Information Society
OLM 104	Organization of Knowledge

LEVEL II

Course Codes	**Course Title**
OLM 201	Information Technology and its Applications in LIS
OLM 202	Records Management and Archives Administration
OLM 203	Collection Developments and Management
OLM 204	Research Methods in Library and Information Sciences
OLM 205	Publishing and Book Trade Industry
OLM 206	Practicum

LEVEL III

Course Codes	**Course Title**
OLM 301	Information and Knowledge Management
OLM 302	Management of Libraries and Information Centres
OLM 303	Legal Issues and Professional Ethics
OLM 304	Entrepreneurship and Information Marketing
OLM 305	Digital Libraries
OLM 306	Research Project

ELECTIVES

Students should select at least one optional course at this level

Course Codes	**Course Title**
OLM 207	Information systems design, analysis and Evaluation
OLM 208	Multimedia Studies

Notes:

(i) Total credits for the programme is 380 (TCU credits) which is equivalent to 38 OUT Units

(ii) OCP 100 and OFC 017 are compulsory university-wide courses.

OLM 206 Practicum: The practical training attachment exercise will require each student to work in a selected Library, Archive or Information Centre for a minimum period of 42days. The field attachment exercise shall be assessed and graded.

Department of Political Science and Public Administration

The Department of Political Science and Public Administration has developed new programmes to cater for the demand in the Labour market. These programmes are Bachelor of Arts in Public Administration (BAPA) and Bachelor of Arts in International Relations (BAIR). Candidates who are currently pursuing BA (General) are allowed to migrate to new programmes if they so wish.

Bachelor of Arts in Public Administration

Rationale

The programme has been introduced to cater for the badly needed competencies and skills to manage both government and private affairs at government and personal levels. The cadre that will go through the programme is expected to occupy various positions of administrative nature as supervisory and middle level managers, either as administrators, personnel officers, human resources officers and several others. This cadre is needed to strengthen the capacity of the government at local and central levels to deliver services to its clients for effective and efficient operations of those offices. The fact that the government structure and systems are undergoing remarkable changes requires employees who have been well nurtured and groomed to acquire those attributes of dynamism, innovativeness, creativity and commitment towards the services in their country and in the region as a whole. The fact that Public Administration, which forms part of Political Science has not been well streamlined in the Political Science and Public Administration stream, not only in our University but also in other old universities where Public administration is taught as part of political science programme. As such under this programme Public Administration as a discipline and a profession will be more focused and thus enable the trainees to come out well versed with the methods and approaches in the management of governmental affairs

The specific objectives of this programme are to:

i. Train students to acquire professional qualifications so that they can serve in different administrative and managerial positions in public and private sector organizations
ii. Produce graduates who can fit well in the career of public administrators and able to make contribution to the dynamics of administration of public and private organizations;
iii. Equip students with knowledge and skills to enable them to address the complex problems and pressures that surround public organizations and explore viable solutions within those organizations
iv. Equip students with the requisite qualifications for enrolling into Masters programme in this University and others within the country and outside the country
v. Equip students with competences and skills that will make them compete well in the labour market, within the country and in the region as a whole.

Assessment Strategy

All courses are examined during the academic year in which they are studied. The examinations consist of written Tests, demonstrations, Practical projects and written Annual examination at the end of each part based on percentage guides. Tests account for 30% while the written Final examination account for 70% of total marks. The pass mark for both continuous assessment and annual examination is 40%. A candidate who fails to attain the pass mark is allowed to write a supplementary examination. A candidate who fails in a supplementary examination will be required to repeat the course. Repeating a course means doing the Test and Annual examination.

Programme structure
It should be born in mind that the Bachelor of Arts in Public Administration is being introduced to the university for the first time. It covers some theoretical and practical knowledge for that will enable students become better performers of the public service. The programme is detailed here under:

Course Codes	Course Title
OFC 017	Communication and Study Skills
OCP 100	Introduction to Microcomputer studies and information Technology
OPS 122	Government and Politics in Africa
OEC 134	Social Science Research Methods
OPA 101	Introduction to Public Administration
OPA 102	Organization Theory and Public Bureaucracies
OPA 103	Local Government Administration in Tanzania
OIR 101	Introduction to the Study of Politics
OIR 102	Political Thought
OPA 201	Administrative Law
OPA 202	Decision Making and Public Policy Analysis
OPA 203	Management of Human Resources
OPA 204	Organization Behavior
OIA 200	Field Work/Industrial Attachment
OIR 201	Theories and Issues in International Relations
OPA 301	Budgeting and Financial Control in the Public Sector
OPA 302	Leadership and Governance
OPA 303	Industrial Relations
OPA 304	Strategic Management
OPA 305	Comparative Public Administration
OPS 320	Democracy and Human Rights
OIR 302	Contemporary Issues in Global Politics

Field Practice:
The students have to undertake a compulsory field attachment for six to eight weeks, during which students shall be exposed to the real world of work. During this period student shall be able to merge theory with practice.

Bachelor of Arts in International Relations (BAIR)

Rationale
A complex pattern of interactions and cross-border transactions in the contemporary international system point to a need to develop training curricula that will cater for current and future needs of University students to build their capacities to cope with and address the challenges associated with a broadly extended international issues. For example the dramatic change in the modus operandi of the transnational corporations brings about a problem of maneuvering the harmonized rules and principles of equity shares of the gains and losses between partner-states. The Bachelor of Arts in International Relations degree programme is designed to equip students with modern skills and competencies, and to prepare them to become responsible international citizens who can act firmly and aggressively in the international arena. The programme is designed to produce qualified and practically competent practitioners in the area of International Relations and Diplomacy who can match theory and practice and demonstrate an impact in the management of foreign affairs. The Bachelor of Arts in International Relations programme is designed to provide students with a combination of theoretical and practical knowledge and with ability to apply the same in the various capacities and levels. Graduates from the programme are expected to have:

- ✓ Analytical capacity on international affairs
- ✓ A high level of communication skills
- ✓ The ability to identify and analyze problems and opportunities and collect pertinent data
- ✓ A sensitivity to controversies of cross-border nature
- ✓ An ability to act as change agents and manipulator of various foreign affairs

These characteristics will enable graduates of the programme accomplish the goals by working with and through people in political settings of both, national and international levels.
Student Profile

The programme targets local and international individuals who meet the OUT's minimum admission criteria, irrespective of age, gender, race, physical abilities and other individual situations. Offered through the Open and Distance Learning mode, student enrolment in the programme is unlimited.

Programme Structure

The programme is designed and implemented in 3 sequential levels: 100 Level (Level One) which is an introductory to key concepts and theories; 200 Level (Level Two) which imparts detailed knowledge, understanding and develops appropriate intellectual skills; and 300 Level (Level Three) which further enhances professional, practical and transferable key skills through research, field visits and internship and synthesis. The three levels can be completed in three years, but average learners can cover the same in not more than six years.

Course Codes	Course Title
OCP100	Introduction to Computer
OFC 017	Communication Skills
OIR 101	Introduction to the Study of Politics
OIR 102	Political Thought
OEC 134	Social Science Research Methods
OIR 103	Africa in the Global Context
OIR 104	International Organizations
OPS 122	Government and Politics in Africa
OPA 101	Introduction to Public Administration
OIR 201	Theories and Issues in International Relations
OIR 202	International Political Economy
OIR 203	Public International Law
OIR 204	Foreign Policy and Diplomacy
OIA 200	Field Work/Industrial Attachment
OPA 202	Decision Making and Public Policy Analysis
FRA1 or FRA 2	French for Beginners OR Intermediate French
OIR 301	Global Governance
OIR 302	Contemporary Issues in Global Politics
OIR 303	Regional Integration
OIR 304	The Political Economy of Conflict Resolution
OPS 320	Democracy and Human Rights
OPA 302	Leadership and Governance

Department of Tourism and Hospitality

Bachelor of Arts in Tourism Management

The Bachelor of Arts in Tourism Management (BTM) is a revised programme of the old BA Tourism studies. It prepares competent graduates for career in the tourism and travel industries. It has been designed to give students a solid foundation to both disciplines in order to prepare them for leadership in tourism sector. Increasingly, employers prefer university graduates with analytical as well as practical skills for management positions. This programme is aimed at producing informed and knowledgeable graduates with a critical awareness of tourism as one of the most powerful forces in the globalized world of today. They should be in a position to demonstrate a theoretically based and practically sound level of competence for employment as tourism officers, tourism marketers, analysts, tourism planners, travel agents, managers, researchers, educators, policy-makers, and tourism entrepreneurs.

Programme Organization

The following are subjects offered for Bachelor of Arts Tourism Management (BTM):

LEVEL ONE

Course Codes	Course Title
OTM 100	Introduction to Tourism
OTM 101	Introduction to Wildlife Ecology
OTM 102	Integrated Hospitality Operations
OTM 103	Special Interest Tourism
OMK 300	Customer Care
OFC 017	Communication Skills
FRA 1	French for Beginners

OTM 104	Events and Festival Management
OJO 228	Public Relations
ORM 121	Background to Natural Resources

LEVEL TWO

Course Codes	Course Title
OTM 200	Cultural and Heritage Tourism
OTM 202	Tourism Economics
OTM 205	Tourism Marketing and Promotion
OCP 100	Introduction to Computer
OEC 134	Social Sciences Research Methods
FRA 2	Intermediate French
OTM 204	Tourist Behavior Management
OTM 203	Tourism Policy & Planning
OTM 201	Tourism Entrepreneurship and Skills Development
OLS 203	Collection Developments and Management

LEVEL THREE

Course Codes	Course Title
OTM 301	Tourism Project Planning
OTM 302	Travel and Tour Operations Management
OTM 300A	Tourism field Study
OTM 305 B	Tourism Internship
OTM 300 C	Special Project (Dissertation)
OTM 305	Sustainable Tourism Development
OTM 303	Commercial Food Service Operations
OTM 304	Tour Guide Skills and Techniques
OLS 304	Entrepreneurship and Information Marketing

1. **OTM 300 A- TOURISM FIELD STUDY**
   Tourism field study will be done by all second years' students (after completion of 200 series course). This is a compulsory field study to all BTM students.
   The University will cover organization costs and any other charges as stipulated in cost sharing policy of University
2. **OTM 300 B- TOURISM INTERNSHIP**
   Tourism students are advised to attach themselves in one of the tourist service providers such as national parks, hotels, travel and tour companies, Museum etc.
3. **OTM 300 C-TOURISM RESEARCH PROJECT (DISSERTATION)**
   Students are advised to propose three titles of their interest and email them to the Tourism Department there after the department will review the titles and give you feedback as either accepted/ accepted with few amendments/rejected and required to re-send.

Department of Sociology and Social Work

Introduction

Until 2011/2012 The Department offered two sister programmes: Bachelor of Arts in Sociology and Bachelor of Arts in Social Work which were considered two in one degree programme whereby students graduated either as social workers or as sociologists. The degree programmes were designed in such a way that, in the first two years, all students took the same subjects. From third year, students selected either to opt for Social work studies or for Sociology studies, hence the difference in the output. From the academic year 2012/2013, following a review of the Social work component of the two in one degree, Bachelor of social work became a standalone degree. The Bachelor of Arts in Social Work Degree (BASW) had been phased out.

Bachelor of Arts in Sociology (BASO)

The Department of Sociology and Social Work has recently reviewed the Bachelor of Sociology programme which is expected to be submitted to TCU for accreditation soon. A stand-alone Bachelor of Arts in Sociology degree was approved by TCU and started to be offered in 2015/16. The programme has been designed focusing on specializations including Medical, Social Welfare Administration and Rural Sociology to suit the current social demand. This motivated the need to establish Master of Sociology which is highly in demand by the stakeholders.

The department established two new programmes M.A Gender Studies (MAGS) which started in 2016/17 academic year.

Entry Qualification for the Bachelor Degrees

Candidates for Social studies will be admitted on the basis of the University regulations, which govern admission process.

Subject Combination and Units Coverage for the Bachelor Degree

There are 18 core courses for each field of study. Each of these courses has two units. The core courses thus accounts for 36 units. An addition of 4 units can be obtained from elective courses opted from various course including their respective departments. A total of 40 units will have to be covered by a student in order to qualify to graduate. Besides opting for elective courses from their respective departments, students can also take courses from the following recommended courses: ODS (101A Concepts of Social Development), Faculty of Business Administration Labour Law and Business Law) and within FASS department of Political Science (Public Administration and ODS (Concepts of Social development).

Assessment Procedure for BA Sociology and BA Social Work (under OSS Code)

- Course work for BA. Sociology (BASO) and BA Social Work (BASW) accounts for 30% which includes one main timed test (MTT). The Annual Examination accounts for 70%, thus making a total of 100% score. The same assessment procedure applies to BSW and that will also be reflected in the new Bachelor of Sociology and BA in Psychology courses.
- Students Field Practice: After successful completion of the first two year courses, students will participate in field practice in third and fourth years respectively. Part I and Part II field practice will be counted as one course each carrying 50%, thus making a 100% score for the two.

The courses for Bachelor of Arts in Sociology and Bachelor of Arts in Social Work Programmes are as shown in the table below:

Level 1

Course Code	Course Title
OSS 101	Introduction to social work
OSS 102	Introduction to sociology and anthropology
OSS 103	Introduction to field instruction and practice
OSS 104	Social aspects of population and gender
OSS 105	Social Psychology
OSS 106	Social welfare services
OSS 107	Guidance and Counseling
OSS 108	Social Research Methods and Computer Application
OFC 017	Communication Skills
OCP 100	Introduction to Computer

Level 2: SOCIAL WORK OPTION (Phasing out)

Course Code	Course Title
OSS 201	Social Work theories and Methods
OSS 202	Youth, Development and Entrepreneurship
OSS 203	Social Work Professional Ethics, Morals and Field Work Practice
OSS 204	Block field Practice 1
OSS 205a	Youth, Crime and Deviance
OSS 206a	Population Health and Development
OSS 207	Social Aspect of Criminology
OSS 204	Block field Practice II

Level 3

Code	Course Title
OSS 301a	Gender Power Development
OSS 302	Family Law
OSS 303	Change Welfare and Aging
OSS 304	Social Policy Planning and Evaluation
OSS 305a	Social Research Project Paper

Level 2: SOCIOLOGY OPTION

Course Code	Course Title
OSS 205b	Youth, Crime and Deviance
OSS 206b	Population, Health and Development
OSS 208	Rural and Urban Sociology
OSS 209	Cultural Anthropology
OSS 210	Field Practice I
OSS 211	Industrial Sociology
OSS 212	Community and Cooperative theory and Development
OSS 210	Field Practice II

Level 3

Course Code	Course Title
OSS 301b	Gender Power Development
OSS 306	Medical Sociology and Anthropology
OSS 307	Anthropological analysis of East African Population
OSS 308	Globalization and Current Social Problem
OSS 305b	Social Research Project Paper
OFC 017	Communication Skills
OCP 100	Introduction to Computer

Bachelor of Arts in Sociology and Bachelor of Arts in Social work degree under OSS code above are in the process of being **phased out**. These two are no longer the two-in-one degree courses they used to be; they have been separated right from level one. Students who are already registered to study under this mode will continue with their program until completion. Students pursuing this program will require 40 units to graduate. From academic year 2015/16 the department will offer the newly revised Bachelor of Arts in Sociology degree as a standalone programme subject to TCU approval.

Bachelor of Arts in Sociology (BASO) - NEW

Level I

Course Code	Course Title
OSS 121	Introduction to Sociology
OSS 122	Introduction to Social Science Research Methods
OSS 123	Classical Sociological Theory
OSS 124	Introduction to social Psychology
OSS 125	Critical thinking and argumentation
OCP 100	Introduction to computer
OFC 017	Communication skills

NOTE: *After successful completion of all core courses in level I above, a student will be allowed to choose a specialization from options A, B or C. However, while doing a specialization course of one's choice, in level II and III, students MUST also do compulsory courses in levels 11 and level III respectively. See table below on guide to units for BASO students.*

Level II

Course Code	Course Title
OSS 221	Contemporary Sociological Theory
OSS 222	Social Science Research Methods
OSS 223 a	Field Practice I

Level III

Course Code	Course Title
OSS 321	Sociology of knowledge
OSS 322	Poverty, wealth and inequality
OSS 323	Globalization and social problems
OSS 223 b	Field practice II

NOTE: *The three specialization courses A, B and C from which to choose from are as follows;*

(A) MEDICAL SOCIOLOGY SPECIALIZATION COURSES

Level II

Course Code	Course Title
OSS 224	Cultural Anthropology
OSS 225	Medical Sociology
OSS 226	Population and Development

Level III

Course Code	Course Title
OSS 325	Health systems in Tanzania
OSS 326	Reproductive health
OSS 327	Stratification, Class and Health

(B) SOCIAL WELFARE AND ADMINISTRATION SPECIALIZATION COURSES

Level II

Course Code	Course Title
OSS 227	Introduction to Social Policies
OSS 228	Community Development
OSS 229	Social Welfare services

TOTAL

Level III

Course Code	Course Title
OSS 327	Social policy analysis
OSS 328	Gender and development
OSS 329	Social planning and Evaluation

(C) RURAL SOCIOLOGY SPECIALIZATION COURSES

Level II

Course Code	Course Title
OSS 231	Introduction to rural sociology
OSS 232	Sociology and rural development
OSS 233	Peasant economy

Level III

Course Code	Course Title
OSS 331	Rural cooperatives
OSS 332	Agrarian social structure and social change
OSS 333	Rural Urban contrast

Guide to units for BASO students (New Programme)

Level	OPTION A	OPTION B	OPTION C
I	ALL (12)	ALL (12)	ALL (12)
II	Level II (5) + Option A II (6)	Level II (5) + Option B II (6)	Level II (5) + Option C II (6)
III	Level III (7) + Option A III (6)	Level III (7) + Option B III (6)	Level III (7) + Option C III (6)
TOTAL	**36**	**36**	**36**

Bachelor of Social Work (BSW)

The Bachelor of Social Work (BSW) is a new social work professional degree**.** This degree began in the academic year 2012/2013. This option is only for Bachelor of Social Work entrants from the 2012/2013 academic year. Students taking social work option from the previous social work option will have to complete their courses according to the option above.

Level One

Course Code	Course Title
OFC 017	Communication Skills
OCP 100	Introduction to Computer
OSS 102	Introduction to Sociology and Anthropology
OSP 101	Introduction to Social Work
OSP 102	Social Work Professional Ethics
OSP 103	Social Work Research Methods I
OSP 104	Introduction to Psychology for Social Workers

Level Two

Course Code	Course Title
OSP 201	Human Behavior and the Social Environment
OSP 202	Empowering Marginalized Populations
OSP 203	Introduction to Social Welfare Policies
OSP 204	Social Work Practice with Individuals, and Families
OSP 205	Social Work Practice with Groups
OSP 206	Social Work Practice with Organizations
OSP 207	Social Work Practice with Communities
OSP 208	Introduction to Field Practice
OSP 304	Field Practice I (Block)

Level Three

Course Code	Course Title
OSP 301	Social Welfare Policy Analysis and Evaluation
OSP 302	Social Work Research Methods II
OSP 303	Social Work Research Project
OSP 304	Field Practice II (Block)

Department of Journalism and Media Studies

Introduction

The Department of Journalism and Media Studies offers two degree programs which are BA Journalism and BA Mass communication where by students graduate as Journalists or as Public Relations Officers/Corporate Secretaries. The degree programmes are designed in such a manner that during the first year of the studies, all students i.e. those taking B.A Journalism and those pursuing BA Mass Communication will undertake the same subjects. During the second and third year, however, the students taking Journalism will undertake a different programme from that of the Mass Communication hence the difference in their output. The Department of Journalism and Media Studies is currently preparing curriculum documents for two Master Degree Programmes which are MA (Mass Communication) and MA (Journalism).

Entry qualifications

Candidates for Journalism and Media Studies will only be admitted on the basis of the Open University of Tanzania's rules and regulations which govern the admission process.

Subject combination

There are 21 core subjects for BA Journalism and 23 core subjects for BA Mass Communication. Four of the core subjects which students of both programmes are required to undertake at Level I are offered by other Departments. These courses include OFC 017 Communication Skills, OCP 100 Introduction to Microcomputer Studies and Information Technology, OCP 121 Critical Thinking and Argumentation, and ODS 101A Concepts and Theories of Social Development. The core subjects for the BA Journalism programme forms a total number of 34units while of the BA Mass Communication programme forms 36 units. BA Journalism students shall be required to take at least five elective courses while BA Mass Communication students shall take at least three elective courses to cover 39 units in order to graduate. Two elective courses are offered at Level I for both programmes, three elective courses at Level II whereby two are for BA Journalism and only one is for BA Mass Communication, and at level III only one elective course is offered for both programmes.

Assessment procedure

Course work for BA Journalism and BA Mass Communication accounts for 30% for the Main Timed Tests. The Annual Examination accounts for 70%, thus making a total of 100% score.

Student Field Work and Practicum
All students will be required to undertake field study at Level II and III. Also students shall be required to conduct practicum at all Levels. Field work and practicum carries two units at each level.

Bachelor of Arts in Journalism (BA JOURNALISM)

LEVEL ONE

Course Code	Course Name
OJO 121	Introduction to Journalism and Mass Communication
OJO 122	News Reporting – I
OJO 123	Introduction to Media Law and Ethics
OJO 124	Practicum
OJO 125	English for the Media
OJO 126	Kiswahili kwa Wanahabari
OCP 100	Introduction to Computer
OFC 017	Communication Skills
OPR 121	Critical Thinking and Argumentation
ODS 101 A	Concepts and Theories of Social Development

LEVEL TWO

Course Code	Course Name
OJO 220	Practicum
OJO 221	News Reporting – II
OJO 222	Features and Opinion Writing
OJO 223	Photo Journalism
OJO 224	Media Law and Ethics
OJO 225	Editing, Layout and Graphics
OJO 226	Media Research
OJO 227	Broadcasting: Radio, Television
OJO 228N*	Specialized Reporting: HIV & AIDS, Environment.

LEVEL THREE

Course Code	Course Name
OJO 320	Practicum
OJO 321N*	Specialized Reporting: Edutainment, Court Reporting, Political Reporting and Business Reporting
OJO 322	New Media Technologies
OJO 323	Media Management
OJO 324	Investigative Journalism
OJO 325	Dissertation

*N=new course

***NOTE*:** From academic year (2013/2014) course codes for the BA Mass communication Programme have changed from "OJO" to "OMC" for all series as indicated in the table below to reflect the name of the programme.

Bachelor of Arts in Mass Communication (BA MASS COMM)

LEVEL ONE

Course Code	Course Name
OMC 121	Introduction to Journalism and Mass Communication
OMC 122	News Reporting – I
OMC 123	Introduction to Media Law and Ethics
OMC 124	Practicum
OMC 125	English for the Media

OMC 126	Kiswahili kwa wanahabari
OCP 100	Introduction to Computer
OFC 017	Communication Skills
OPR 121	Critical Thinking and Argumentation
ODS 101 A	Concepts and Theories of Social Development

LEVEL TWO

Course Code	**Course Name**
OMC 220	Practicum
OMC 221	News Reporting – II
OMC 222	International Issues in Mass Communication
OMC 223	Advertising I
OMC 224	Media Law and Ethics
OMC 225	Editing, Layout and Graphics
OMC 226	Media Research
OMC 227	Broadcasting: Television and Radio
OMC 228	Specialized Reporting: HIV & AIDS, Environment or Local Government.
OMC 229	Public Relations I

LEVEL THREE

Course Code	**Course Name**
OMC 320	Practicum
OMC 321	Specialized Reporting: Edutainment, Court Reporting Political Reporting and Business Reporting
OMC 322	New Media Technologies
OMC 323	Media Management
OMC 324	Public Relations II
OMC 325	Dissertation
OMC 326	Advertisement II

OLD CODES EQUIVALENT TO NEW CODES FOR BA JOURNALISM

OLD CODE	**NEW CODE**
OJO 230	OJO 220
OJO 231	OJO 228N
OJO 321	OJO 324N
OJO 326	OJO 325N
OJO 328	OJO 321N
OJO 327	OJO 320

OLD CODES EQUIVALENT TO NEW CODES FOR BA MASS COMMUNICATION

OLD CODE	**NEW CODE**	**COURSE NAME**
OJO 121	OMC 121	Introduction to Journalism and Mass Communication
OJO 122	OMC 122	News Reporting – I
OJO 123	OMC 123	Introduction to Media Law and Ethics
OJO 124	OMC 124	Practicum
OJO 125	OMC 125	English for the Media
OJO 126	OMC 126	Kiswahili kwa Wanahabari
OJO 230	OMC 220	Practicum
OJO 221	OMC 221	News Reporting – II
OJO 232	OMC 222	International Issues in Mass Communication
OJO 229	OMC 223	Advertising I
OJO 224	OMC 224	Media Law and Ethics
OJO 225	OMC 225	Editing, Layout and Graphics
OJO 226	OMC 226	Media Research
	OMC 227	Broadcasting: Television and Radio

OJO 231	OMC 228	Specialized Reporting: HIV & AIDS, Environment or Local Government
OJO 228	OMC 229	Public Relations I
OJO 327	OMC 320	Practicum
OJO 328	OMC 321	Specialized Reporting: Edutainment, Court Reporting Political Reporting and Business Reporting
OJO 322	OMC 322	New Media Technologies
OJO 323	OMC 323	Media Management
OJO 324	OMC 324	Public Relations – II
OJO 326	OMC 325	Dissertation
OJO 325	OMC 326	Advertisement – II

PART THREE

Postgraduate Programmes

The Faculty offers various postgraduate studies programmes, especially **Masters Degrees and Postgraduate Diplomas**. The Master's Degree and Postgraduate Diploma programmes to be offered by FASS during the 2019/20 academic year are as follows:

(a) Master's Degree Programmes

- Master of Social work (MSW)
- Masters of Arts in Gender Studies
- Master of Science in Economics
- Masters in Community Economic Development
- Masters of Arts in Monitoring and Evaluation
- Master of Arts in Tourism Studies
- Masters of Arts in History
- Master of Arts in Natural Resource Assessment and Management
- Master of Arts in International Cooperation and Development
- Master of Humanitarian Action, Cooperation and Development
- Master of Arts in Governance and Leadership
- Master of Arts in Kiswahili
- Master of Arts in Linguistics (MA Ling)-Thesis
- Master of Arts in Geography (*M.A. (Geogr)-Thesis*
- Masters of Arts in Mass Communication
- Masters of Arts in Journalism
- Masters in Library Information Management

(b) Postgraduate Diploma Programmes

- Post Graduate Diploma in Social Work- *(PGDSW)- Hybrid*

Admission Requirements

Candidate holding first degree or its equivalence in any field from recognized institutions is eligible for admission into FASS programme. Further admission criteria are as stipulated in the OUT prospectus (www.out.ac.tz/prospectus)

Delivery Modes for Masters Programmes by Coursework

We are progressively making use of a Virtual Learning Environment (VLE) called MOODLE (Modular Object-Oriented Dynamic Learning Environment). To access MOODLE platform, you will need to log into the relevant portal with your username and password. MOODLE can be used for the purpose of downloading the relevant learning resources and it can also be used as a platform for student-student or student-teacher interactions. From new academic year starting Oct 2015 all FASS programmes will be offered through blended/hybrid executive mode where students learn through e-learning platform called MOODLE. Through this platform student are registered into the system and a lecturer for each course uploads documents to be read in one week. In week 2 a lecturer posts a discussion question and appoints two students to propose a model answer. Other students do discuss online by posting their emails commenting on the model answer.

Programme Structure and Assessment

So to complete one course there are six parts equaling to 12 weeks of learning for each course. There are three modules (trimesters) of about 12 weeks each required to complete the coursework. For example, if the programme has 6 taught courses in total, for each module there could be two courses (i.e. two instructors). For each course in a trimester there is a different assessment because they are taught by different lecturers. For each course there is take home term paper (assignment) to be given to students in the second half of the respective trimester); and final comprehensive examination at the end of trimester. The online discussions weigh 20%, term paper-30% and final exam-50%. The lecturers do monitor accuracy of contributions each student makes when discussing to constitute the 20%. The examination is done by students at any regional center when they

are ready. Students must have participated in the discussions for all the 6 parts of the course in the MOODLE platform for them to be allowed to do final examinations. The final exam is done after second F2F sessions after consultations with students.

Face to Face Sessions

There are two face to face sessions. The first one is done once only-this is for orienting students before the programme starts. The objective is to officially launch the programme and orient students on how to use MOODLE and how to register and modify their profiles in MOODLE platform. This takes about 2-4 days, normally on weekend in Dar es Salaam. If students cannot afford to come to Dar es Salaam, they are advised to visit any of the OUT regional centres where we have ICT technical staff who can register them into MOODLE system and orient them on how to use the MOODLE platform. In the first face to face all lecturers are encouraged to be around but most of the orientation is done by the programme coordinator and the Heads of Department. The second Face-to-Face is done at the end of each trimester where the lecturers involved in the trimester do meet with students normally in Dar es Salaam each for about 2 days hence 4 days for the two courses. The second Face-to-Face sessions are optional for students. Instructors do respond to difficult areas encountered during reading the documents and also during the discussions. It is also the time lecturer may insist or clarify on some academic issues that are of interest to students. The Face-to-Face sessions (first or second) can be conducted in any regional centre with at least 10 students. This implies that one does not necessarily have to leave workstation to do this course (and other FASS courses) from Oct 2015.

Duration of Programmes and Tuition Fees

The duration of the programmes is about 15months (about 9 months' coursework and 6 months of dissertation). The fee is Tsh. 500,000 for each course excluding dissertation i.e. the cost for one unit (10 credits) is equivalent to Tsh. 180,000, while most postgraduate courses weigh 2 units (20 credits).

The supervision cost for the dissertation is Tsh. 900,000. The minimum number of taught courses for most masters programmes is 6 (i.e. 2 courses per trimester excluding dissertation); hence the minimum tuition fee for such programme with 6 taught course would be Tsh. 3,900,000 [i.e. (500,000X6) + 900,000].

It should be noted that each examination is charged Tsh. 20,000 different from the tuition fee; hence a student should think of allocating Tsh. 120,000 for the 6 courses. This makes a comprehensive total fee to be Tsh. 4,020,000. The fee is paid in installments per trimester/module, and this is calculated according to the number of courses a student takes in one trimester/module. For example, if one takes two courses in a trimester/module, they will have to pay at least Tsh. 1,000,000.

Master of Arts in Governance and Leadership

Master of Arts in Governance and Leadership Programme is designed for practitioners working or intending to work within community based organizations, faith-based organizations, non-governmental organizations, international non-governmental organizations, international organizations, local governments and central government.

Programme Structure

Code	Course Title
OPS 601	Advanced Political Theory
OPS 602	Leadership, Governance and Development
OPS 603	Advanced Research Methodology
OPS 604	Leadership Ethics and Public Accountability
OPS 605	Political Parties, Democracy and Elections
OPS 606	Organization Behaviour
OPS 607	Advanced Public Policy Analysis
OPS 608	Strategic and Human Resource Management
OPS 609	Advanced Public Administrative Law
OPS 699	Masters Dissertation

Masters of Arts in International Cooperation and Development

The Masters programme in International Cooperation and Development (MICD) is a three trimester's programme that benefits from the experience of a high qualified team of lecturers who are specialized in various areas of international cooperation and Development such as Development Aid, International and Development Economics, Political Science, International Security and International Law. The programme is highly motivating for those who intend to work either in NGOs or enterprises with international activities or in the framework of multilateral institutions.

Programme Structure

Code	Course Title
OIR 601	International Cooperation and Development Policies
OIR 602	International Politics and Security
OPS 603	Advanced Research Methodology
OIR 604	African International Relations and Diplomacy
OIR 603	International Political Economy
OIR 605	Public International Law
OPS 601	Advanced Political Theory
OPS 699	Methodology and Masters Dissertation

Masters of Humanitarian Action, Cooperation and Development

The Master of Humanitarian Action, Cooperation and Development (MHACD) programme offers a wide approach to issues concerning humanitarian actions well as to methodological research procedures. The programme benefits from the experience of a highly qualified team of lecturers who are specialized in various areas of Humanitarian and Development Aid, such as Management of NGOs, Design and Implementation of Projects on Humanitarian Action, international and Development Economics, Political Science, International Security, and International Humanitarian Law.

Programme Structure

Code	Course title
OHA 601	Crisis, Reconstruction and Development
OHA 602	Strategic Management of NGOs and Humanitarian Missions
OIR 601	International Cooperation and Development Policies
OHA 603	Public Health and Humanitarian Issues
OIR 602	International Politics and Security
OPS 602	Leadership, Governance and Development
OPS 603	Advanced Research Methodology
OIR 605	Public International Law
OIR 699	Masters Research Projects (Dissertation)

Master of Science in Economics

The Masters of Science in Economics (MSc. Econ) is a worthwhile graduate programme offered by the Open University of Tanzania through its Centre for Economics and Community Economic Development (CECED). The introduction of this programme was pressed by need for more trained economists at postgraduate level for sustainable national and international development.

Programme Structure

Code	Course Title
OEC 630	Advanced Microeconomics
OEC 631	Advanced Macroeconomics
OEC 632	Advanced Mathematics and Econometrics
OEC 633	Advanced Econometric
OEC 634	Macroeconomic Policy for Developing Countries
	Electives (Choose one course)
OEC 635	Economics of Money, Banking and Financial Markets
OEC 636	International Economics
OEC 637	Public Economics
OEC 638	Environmental Economics
OEC 699	Dissertation

Master of Arts in Monitoring and Evaluation

The Master of Arts in Monitoring and Evaluation (MA M&E) is an academic programme which seeks to develop sound and in-depth understanding on theoretical and practical aspects of monitoring and evaluation. It seeks to increase the pool of skilled human resources in the field of monitoring and evaluation in order to support government's initiatives in propelling socioeconomic development and wellbeing of Tanzanians. The programme adopts standard methods, techniques and best practices that are increasingly employed by international organizations such as the United Nations Development Programmes (UNDP) and the World Bank.

Programme Structure

Code	Compulsory Courses (core)
OEC 620	Fundamentals of Project Planning and Management
OEC 621	Principles and Practices of Monitoring and Evaluation
OEC 622	Research Methods and Statistics for Impact Evaluation
OEC 623	Planning for Monitoring and Evaluation System
OEC 624	Designing for Monitoring and Evaluation System
	Electives (Choose one course)
OEC 625	Cost Benefit Analysis: Theory and Application
OEC 626	Risk Management in Monitoring and Evaluation
OEC 627	Environmental Impact Assessment
OEC 699	Dissertation

Master of Community Economic Development

The Masters of Community Economic Development (MCED) is an exciting programme offered by the Open University of Tanzania through its Centre of Economics and Community Economic Development. (CEC

Programme Structure

Compulsory Modules (Core)

Course Code	Course Title
CED 631	Principles and practice of CED
CED 632	Advanced Research methods for Social scientists
CED 633	Economics for CED
CED 634	Project design and management CED
CED635	Organizational management for community organizations
CED 636	Micro-Enterprise Development CED
CED 699	Dissertation

Master of Arts in History

MA programme in History is a two years programme divided into: Teaching, Book reviews and Term papers based on a selected list of- topics and a Final Examination. The programme gives the history graduate the advantage of having skills with many practical applications in the job-market and adds upon what they have acquired during their undergraduate studies.

Programme Structure

Code	Course Name
OHI 601	Philosophy and Theory of History
OHI 602	Contemporary Issues in African Historiography
OH1 603	History Research Methodology
OHI 604	Colloquium on the Economic History of Tanzania
OHI 605	Graduate Seminar on Globalization
OHI 606	African Encounter with World Religions
OHI 607	Spirit, Mediums, Disease and Healing
OHI 608	African Indigenous Knowledge Systems
OHI 609	Peasantry and Labour Studies in Tanzania
OHI 612	Dissertation

Master of Arts in Kiswahili

The MA Kiswahili programme has the three key objectives:

(i) To train skilled professionals in Kiswahili Language, Linguistics and Literature

(i) Produce scholars who can comprehend the significance of Kiswahili Language and its contribution towards national and international development

To equip students with stock of capabilities particularly in research and publication.

(ii)

Kiswahili Literature - Core Courses

Course Code	Course Title
OSW 601	Classical & Modern Poetry
OSW 602	Kiswahili Drama
OSW 603	Kiswahili Novel
OSW 604	Theories of Literary Criticism
OSW 605	A selected Author
OSW 606	Oral Literature
OSW 607	Movie Criticism

Kiswahili Linguistics

Course Code	Course Title
OSW 608	Kiswahili Phonology
OSW 609	Kiswahili Morphology
OSW 610	Kiswahili Syntax
OSW 611	Kiswahili Semantics
	Elective Courses
OSW 612	History of Kiswahili Dialet
OSW 613	Sociolinguistics
OSW 614	Translation: Theory and Practice
OSW 615	Kiswahili Lexicography
	Compulsory Courses
OSW 616	Research Methodology
OSW 617	Dissertation Writing

Master of Arts in Natural Resource Assessment and Management

MA (NRAM) is a broad continuum programme intended to quench thirst for knowledge to different clients regardless of age, sex and nationality. It is a timely programme aspiring to fill the knowledge and intellectual gap on sustainable natural resource management which is a universal concern today embracing both those with social sciences and natural sciences backgrounds. The main objective of the MA (NRAM) Programme is to equip professionals with innovative knowledge, skills and values in integrated natural resource assessment and management in order to enhance understanding of current natural resource management and environmental issues.

Programme Structure

Course Code	Title
ORM 601	Contemporary Issues in Natural Resource Assessment and Management
ORM 602	Economics of Environmental and Natural Resources
ORM 603	Climate Change and Environmental Impact Assessment
ORM 604	Population Dynamics and Natural Resource Management
ORM 605	Applied GIS and Remote Sensing for Natural Resources Assessment
ORM 606	Research Methodology and Techniques in Natural Resource Assessment and Dissertation
Electives	**Choose One**
ORM 607	Land Degradation and Rural Livelihoods
ORM 608	Sustainable Energy Resources for Developing Countries
ORM 609	Biodiversity Conservation and Ecosystem Management
ORM 610	Ecology of Tropical Natural Resources
ORM 611	Changes in Urban Landscape and Future of Natural Resources

Master in Tourism Planning Management

Master in Tourism Planning and Management (MTPM) programme is aimed at producing well informed and highly knowledgeable graduates with a critical awareness of tourism as one of the most powerful forces in the globalizing World. Graduates should be in a position to demonstrate a theoretically based and practically sound level of competence for employment as tourism officers, tourism marketers, analysts, tourism planners, travel agents, managers, researchers, educators, policy-makers, and tourism entrepreneurs.

Programme Structure

Code	Course Title
OTM 601	Theories and Practice of Tourism
OTM 602	Tourism Policy and Planning
OTM 603	Approaches to Hospitality Management
OTM 604	Tourism and Hospitality Entrepreneurship
OTM 605	Tourism Marketing and Promotion
OTM 606	Sustainable Tourism Development
OTM 698	Advanced Research Methods and Dissertation

Master of Social Work

Master of Social work is designed to enable students to enhance human well being and help clients to meet their basic human needs. Further, the program aims at enabling students to empower clients who are vulnerable opposed and living in poverty. A student must accumulate a total 180 credits to graduate out of which 80 are for Practicum and dissertation. The remaining 100 are from taught courses i.e. 80 credits from 4 core courses and 20 credits from one elective course. The duration for this programme is about 18 months.

Programme Structure

Course Code	Course Title
OSP 602	Advanced Clinical Social Work
OSP 603	Advanced Administrative and Community Social Work
OSP 604	Advance Social Welfare Policy
OSP 605	Advanced Social Work Research Methodology
OSP 606	Postgraduate Field Practicum (600 hours)
OSP 607	Dissertation
Elective Courses (Select one course for your specialization)	
OSP 610	Leadership with Children and Families Services
OSP 611	Leadership in Healthy Services
OSP 612	Leadership in Development & Emergency Response
OSP 613	Leadership in Social Work Education

Master of Arts in Gender Studies (MA GS)

Master of Arts in Gender Studies (MA GS) is structured in a way that it produces scholars who are conversant and capable of addressing issues related to gender disparities and gender inequalities in the society.

Programme Structure

Course Code	Title (Compulsory)
OGS 610	Feminist/Gender Theories,
OGS 611	Principles of Gender Construction, Deconstruction & Gender Mainstreaming
OGS 612	Gender and Community Economics
OGS 613	Gender Population & Development
OGS 614	Gender Research Methodology and Dissertation
Elective Courses (select at least 2 courses)	
OGS 615	Gender Technology and Education
OGS 616	Gender, Health and Social Issues
OGS 617	Gender food and environment
OGS 618	Gender, language, literature and culture
Total Units	

Postgraduate Diploma in Social Work

Postgraduate Diploma in Social Work (PGDSW) has been motivated by the rapid increase of multifaceted problems due to local and international forces that affect the majority of the people particular the disadvantage ones. The programme is suitable for students who basically do not have social work background at the bachelor's degree/advanced diploma levels that aspire for Master of Social Work.

Programme Structure

Code	Title
OSP 501	Social Work Professional Ethics
OSP 503	Human Behavior and Social Environment
OSP 504	Social Work Practice with Individuals, Families and Groups
OSP 506	Social Work Practice with Communities and Organizations
OSP 508	Introduction to Field Practice
OSP 509	Social Welfare Policy Analysis and Evaluation
OSP 510	Field Practice (Block)

Master of Arts in Mass Communication

The Department of Journalism and Media Studies in the Faculty of Arts and Social Sciences for the past 6 years has been offering BA in Mass Communication and BA Journalism degree programmes. Some of the graduates of the two programmes work in media houses, in public and private organizations as journalists, editors, communication/information officers or Public Relations Officers.

The Master of Arts in Mass Communication degree programme is designed to meet the needs of labour market and educational needs of recent graduates and professionals. The program's curriculum emphasizes the integrated nature of the communication discipline. For example, the program offers education in Communication research, theories of mass communication, public opinion and media, theories of development and development communication, communication regulations and ethics, new media technology and communication planning. Therefore, the programme aims to provides the opportunity for career enhancement and/or further graduate studies.

Programme Structure

Course Code	Course title
OMC 600	Mass Communication Theories and Models
OMC 601	Mass Communication Regulations
OMC 602	Mass Communication Ethics
OMC 603	Public Opinion and Mass Media
OMC 604	Advanced Mass Communication Research Methodology
OMC 605	Master's Dissertation
OMC 606	Mass Communication Planning and Management
OMC 607	Strategic Corporate Communication

Master of Arts in Journalism

The main objective of the MA Journalism Programme is to equip middle and senior professional media personnel with innovative knowledge, skills and values in news analysis, editorial writing and management. The need for the expertise in these areas arises from various factors including lack of news analysis and poorly written editorials in local media and presence of media managers who have not received training in media management.

The programme is open to applicants with a background of journalism and mass communication or social science subjects but preferably with a minimum of three years' experience in active journalism or media related field. Applicants with a science background will also be considered admission if they meet the minimum entry qualifications. The programme will be open to relevant institutions both government and non-governmental and individual self-sponsored candidates upon proving that they are financial capable of meeting all the financial obligations demanded by the programme.

Course code	Course title

OJO 600	Editorial Writing and News Analysis
OJO 601	Applied News Analysis
OJO 602	Mass Media Regulations
OJO 603	Mass Media Ethics
OJO 604	Strategic Media Management
OJO 605	Advanced Mass Media Research Methodology
OJO 606	Dissertation

Master in Library & Information Management

This programme is designed and developed to build professional skills across the information industry and creates opportunities for specializations in a variety of disciplines. It is intended for information practitioners who envision to work within information- based organizations, non-government organizations, international organizations, and central or local government departments. The programme is committed to carry out highly effective participatory approaches to managing and solving information management problems in the communities. The programme is committed to carrying out highly effective participatory approaches to managing and solving library and information science problems affecting the industry.

The main objectives of this programme are:

- ✓ To train potential librarians/ information managers on the best and participatory way to work in the information-based organizations
- ✓ To generate knowledge and professional skills on information management to enable leaders to make informed decisions
- ✓ To assist in building institutions that will ensure equitable sharing benefits of information
- ✓ To build capacity among information professionals working in public and private institutions

Programme Mode of Delivery

Masters in Library and Information Management is an 18–month, 18-unit (equivalent to 180 TCU Credits)programme. Each student of Masters in Library and Information Management will be required to undertake all core courses. The programme will be offered through blended mode where e-learning platform (MOODLE) is mostly used followed with a short face-to-face lecture session in three trimesters of taught coursework

In each trimester two courses are taught and lasts for about 12 weeks.

Attendance to Face to Face is optional but students are encouraged to attend and if not unable then students are encouraged to use Skype to follow class sessions. Participation in discussions through MOODLE platform is compulsory for students and no one is allowed to sit for final exam without effectively participating in MOODLE discussions. After coursework, students are supposed to work on their dissertations. If a student has passed coursework but failed to do (or pass) dissertation beyond allowable registration duration is offered an ex-Postgraduate Diploma.

Programme Structure

Course Code	Course title
OLM 600	Fundamentals of Library and Information Management
OLM 601	Organization of Knowledge
OLM 602	Information and Communication Technology Applications
OLM 603	Records Management and Archival Administration
OLM 604	Management of Library and Information Centers
OLM 605	Research Methodology
OLM 606	Master's Dissertation

Doctor of Philosophy Degree (PhD)

To obtain admission to the PhD degree programme in the Faculty of Arts and Social Sciences of the Open University of Tanzania, a candidate should hold a relevant Master's degree of the OUT of equivalent standing from another approved University.

How does an aspirant register for a PhD? And for how long does it last?

- ✓ The registration of PhD candidates shall follow a two stage (stage I & II) process as prescribed for Masters-by-thesis candidates.
- ✓ Candidates for the PhD shall be required to register at the beginning of the first year of their studies and to renew their registration at the beginning of each subsequent year. Failure to renew registration shall mean automatic discontinuation from the studies.
- ✓ A registered PhD candidate shall be assigned a supervisor(s) appointed by the Senate on recommendation of the Faculty. The supervisor(s) will be responsible for guiding the candidate in his/her research and shall, once every three months submit reports on the candidate's progress.
- ✓ The duration of registration period shall not exceed ***five years***. Failure by the candidate to complete the PhD degree programme within the prescribed period shall lead to her or his discontinuation from study, unless an extension is granted by the Senate. The maximum duration of the registration period shall not exceed ***six years***.

PART FOUR

List of FASS Staff

DEAN'S OFFICE

Dean and Senior Lecturer
Dr Felician Mutasa: BA (Econ)-UDSM, MA (Public Administration) Carleton, MA (Economic Policy and Planning) (ISS-The Hague); PhD (Econ) UDSM

Associate Dean
Dr. Emmanuel P. Mhache: B.A (Hons) (Land Use Planning & Environmental Studies); M.A (Geography and Environmental Management) UDSM; PGD–Poverty Analysis REPOA/ISS/ESRF, PGDE-OUT; PhD (Geography)-UDSM.

Coordinator, Postgraduate Studies (PGS)
Dr. Emmanuel P. Mhache: B.A (Hons) (Land Use Planning & Environmental Studies); M.A (Geography and Environmental Management) UDSM; PGD–Poverty Analysis REPOA/ISS/ESRF, PGDE-OUT; PhD (Geography)-UDSM.

Faculty Examination Officers
Alexander Ndibalema Kaija: Certificate in Teaching Grade IIIA (Morogoro); Certificate in Fine Arts & Education (Butimba); BSW (Institute of Social Work);MSW (Open University of Tanzania)
Mr. Vincent Mpepo: BA (Mass Comm) UDSM; MA Mass Communication (OUT)

Faculty Planners
Ms. Hiltruda Mahudi: B.A (History & Arch) Hons.; M.A (Arch), UDSM

ADMINISTRATIVE STAFF

Senior Human Resources Management Officer and Faculty Administrator

OMASEC II
Mrs. Zitha Kessy:

CENTRE FOR ECONOMICS AND COMMUNITY ECONOMIC DEVELOPEMNT

Coordinator of the Centre and Senior Lecturer
Dr Christopher Awinia BA (DS); MA (DS) UDSM; PhD (OUT)

Head, Department of Economics
Dr. Timothy Lyanga: BA (Econ)- OUT; MBA (OUT); PhD (Economics) OUT

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