



THE OPEN UNIVERSITY OF TANZANIA

VACANCY ADVERTISEMENT

The Open University of Tanzania (OUT) is a public university, established by the Act of Parliament No 17 of 1992. Since 1st January, 2007, the University has been operating under the OUT Charter Inc. of 2007, which is in line with the Universities Act No. 7 of 2005. Its stated mission is “to provide relevant, quality, flexible, accessible, and affordable open online education, research and services to the community for social economic development of Tanzania and the rest of the world. The Open University of Tanzania operates through its temporary headquarters in Kinondoni, Dar es Salaam and its 30 regional centers in each region of Tanzania Mainland including Coordination Centers in Tanzania Islands – Unguja and Pemba in Zanzibar.

The University hereby invites applications from competent and suitably qualified persons, to enhance its human resource capacity needed to fulfill its mission, as follows:

ACADEMIC POSTS

Vacancy No.	Position	Faculty	Level of Education	Specialization	Regional Centre	No. of Posts
OUT2019/01	Assistant Lecturer	FBM	Masters	Procurement and Logistic	Singida	1
OUT2019/02	Assistant Lecturer	FSTES	Masters	Pure Mathematics	Arusha	1
OUT2019/03	Assistant Lecturer	FSTES	Masters	Environmental Science	Pemba	1
OUT2019/04	Assistant Lecturer	FASS	Masters	Social work	Katavi	1
OUT2020/05	Assistant Lecturer	FBM	Masters	Entrepreneur	Manyara	1

KEY:

- FBM - Faculty of Business Management
- FASS - Faculty of Arts and Social Sciences
- FSTES - Faculty of Science Technology and Environmental Studies
- FED - Faculty of Education

The qualifications and duties for the positions above are described below:

ASSISTANT LECTURER (PUTS 2.1)

Qualifications:

Possession of a Master's Degree in a relevant field with at least a GPA of 4.0 and a minimum GPA of 3.8 or equivalent in the first degree with a minimum of B+ in the Relevant Subject or its equivalent.

Duties and Responsibilities:

- Write new study materials, scripts for radio broadcast, video and audio cassettes, various reports and papers,
- Adopt and/or supplement existing materials,
- Liaise with course writers, editors, reviewers, producers, artists, coordinators and other members of the course team,
- Revise course materials and audio programmes,
- Give public lectures, tutor and lead academic discussions,
- Set and mark course assignments and/or tests, examinations supervision of field work, practical and all other related academic activities,
- Encourage and motivate students to improve academically,
- Help identify and set up local study groups,
- Conduct research work and disseminate research findings

NB. Age limit: Not above 35 years.

MODE OF APPLICATION

- Applicants should clearly specify the Vacancy Number and Position they are applying for, from the list above. Applications bearing no such information shall not be considered.
- Applications should be accompanied with detailed curriculum vitae, certified copies of relevant certificates, together with one colored passport size photograph of the applicant, names and full contact details of two referees. The applicants should be willing to work in any of the regions in Tanzania Mainland and Zanzibar.
- All applicants who are currently employed in the Public Service should route their application letters through their respective employers.
- Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).

Interested applicants should submit the applications to the undersigned:

The Deputy Vice Chancellor (Academics)

The Open University of Tanzania

Kawawa Road, Kinondoni

P.O. Box 23409, Dar es Salaam, Tanzania

Tel. +255 22 2668820

Fax: +255 22 2668759

**The deadline for receiving applications is 14 days after the
date of advertisement.**

Only short-listed candidates will be contacted.

Advertised on Monday, 25th November, 2019