

THE OPEN UNIVERSITY OF TANZANIA

FACULTY OF ARTS AND SOCIAL SCIENCES

DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK



CERTIFICATE AND DIPLOMA IN SOCIAL WORK

(NTA LEVEL 4, 5 & 6)

[FULL TIME FACE TO FACE PROGRAMME]

Introduction

The Certificate and Diploma in Social Work will be offered by the Department of Sociology and Social Work of the Open University of Tanzania by utilizing the Curricula that has been developed by the Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC) and approved by NACTE.

Programme Objectives

The general objective for developing and offering the Certificate and Diploma programme in Social Work is to prepare Social Welfare Assistants, who under the supervision of qualified social workers can engage in attending problems facing individuals, families and small groups; hence enhance their social functioning. In order to have competent graduates, the specific objectives of the Technician Certificate in Social Work are to:

- i. Enable learners to acquire knowledge and skills of performing operational activities in social work in lieu of addressing clients' problem
- ii. Prepare learners to use social work practice methods to attend clients with diverse problems.
- iii. Enable learners relate theoretical knowledge and practical work situations.

Mode of Delivery

These Curricula are designed for classroom based (face to face) teaching and learning and partly for field work instruction, hence the Programme will be delivered through a full time face to face mode as per Curricula requirements. Classes for Teaching and Learning will be conducted in zones approved by the University Management.

Admission Criteria for Basic Technician in Social Work (NTA Level 4)

The applicants for the Basic Technician Certificate in Social Work (NTA level4) must have the following minimum qualifications: Certificate of Secondary Education with a minimum of FOUR PASSES excluding religious subjects, **or** National Vocational Award (NVA) Level 3 (with at least 3 passes of CSE).

Admission Criteria for Technician in Social Work (NTA Level 5)

Applicant to Basic Technician Certificate in Social Work (NTA 5) should have the following minimum qualifications:

- i) Holders of Advanced Certificate of Secondary Education (ACSE) with at least one principal pass and subsidiary excluding religious subjects; **OR**
- ii) Holders of relevant NTA 4 in social work; **OR**
- iii) Possession of technician certificate (NTA Level 5) in social work related disciplines including Community Development, Nursing, Gender, Child Protection, Community Work, Counseling, Youth Work, Law, Psychology,
- iv) Possession of Basic technician certificate (NTA Level 4) in Community Health.

Admission Criteria for Ordinary Diploma in Social Work (NTA Level 6)

The applicant to Ordinary Diploma in Social Work should have Basic Technician Certificate (NTA Level 5) in social work.

Programme Modules

Basic Technician Certificate in Social Work (NTA Level 4)

Semester I					
	Module Code	Module Title	Class	Credits	Units
	SWT04101	Basics of Social Work	C	14	1
	SWT04102	Social Work Values and Ethics	C	06	1
	SWT04103	Information Communication Technology in Social Work	F	10	1
	SWT04106	Fundamentals of Sociology	F	06	1
	SWT04109	Psychology for Social Workers	F	10	1
	SWT04110	Social Welfare Services	F	12	1
Total units					6

SEMESTER II					
	Module Code	Module Title	Class	Credits	Units
	SWT04204	Social Work Practice in Health Care	C	13	1
	SWT04205	Social Psychology for Social Workers	F	11	1
	SWT04207	Human Rights and Gender in Social work Practice	C	06	1
	SWT04208	Fundamentals of Social Empowerment	F	07	1
	SWT04211	Basics of Social Work Field Instructions	C	05	1
	SWT04212	Block field Work	C	20	2
TOTAL UNITS					7

Technician Certificate in Social Work (NTA Level 5)

SEMESTER I				
Module Code	Module Title	Class	Credits	Units
SWT05101	Communication Skills	F	10	1
SWT05102	Guidance and Counseling	F	14	2
SWT05103	Social Welfare Policy and Services	C	11	1
SWT05104	Social Work Practice	C	8	1
SWT05105	Basic Statistics for Social Workers	F	8	1
SWT05106	Social Work Case Management	C	10	1
Total Units				7

SEMESTER II				
Module Code	Module Title	Class	Credits	Units
SWT05207	Entrepreneurship skills	F	08	1
SWT05208	Social Advocacy and Empowerment	C	10	1
SWT05209	Social work and Law	C	11	1
SWT05210	Social Work Field Instruction	C	5	1
SWT05211	Block Field Work practice	C	25	2
Total Units				6

Ordinary Diploma in Social Work (NTA Level 6)

SEMESTER I				
Module Code	Module Title	Class	Credits	Units
SWT06101	Social Policy	C	7	1
SWT06103	Resource Mobilization for Social Welfare Services	F	10	1
SWT06104	Rehabilitation Services in Social Work Practice	C	7	1
SWT06107	Administration of Social Welfare Resources	F	12	1
SWT06108	Social Work Best Practices	C	12	1
SWT06109	Basic Leadership and Administration Skills	F	8	1
Total Units				6

SEMESTER II				
Module Code	Module Name	Class	Credits	Units
SWT06202	Applied Social Welfare Laws	C	7	1
SWT06205	Social Work Research Methods	C	10	1
SWT06206	Crisis Intervention and Conflict Management	F	8	1
SWT06210	Social work interventions in HIV and AIDS	C	4	1
SWT06211	Quality Assurance and Improvement in Social Welfare Services	F	5	1
SWT06212	Block Field Practice	C	30	2
Total Units				7

Fee Structure for Certificate and Ordinary Diploma in Social Work

The fee structure has been calculated basing on full time Face to Face Mode of learning and teaching. Fee will be charged per Unit of study. Students will be required to complete 13 units of study in order to graduate at each Level of study.

Programme	TUITION FEE PER UNIT		
	Local (Tshs)	EAC/SADC (USD)	NON EAC/SADC (USD)
Certificate and Diploma in Social Work (NTA Level 4, 5 and 6)	60,000 per Unit	60 per Unit	80,000 Per Unit

Note: Block Field Work Practice Fee will be paid as a lump sum of 120,000 Tshs for Local students, 120 USD for **EAC/SADC (USD)** and **160 USD for Non EAC/SADC (USD)**

For more information please contact programme Coordinator

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