

THE OPEN UNIVERSITY OF TANZANIA
Institute of Continuing Education (ICE)
Department of Professional Studies and Continuing Education



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28th January, 2020

TO: DLIS STUDENTS

FROM: HEAD, DEPARTMENT OF PROFESSIONAL STUDIES AND CONTINUING EDUCATION

REF: FIELD PRACTICE ATTACHMENT INFORMATION, 2020.

Students who will participate in **Field Practice** scheduled to start on **9th March to 17th April, 2020** are requested to submit with immediate effect, the name of the organization where they shall be attached. Kindly also submit the address and exact physical address, your telephone numbers. Please note, if you have not completed your course work and Final Examination for **First Year (Diploma Year 1)** you are **NOT ALLOWED** to do Field practice.

Collect the Field Introductory Letters from the nearest Director of Regional center or contact Course coordinator through 0717 995086

You are all requested to submit these information to this e mail address; ntimi.kasumo@out.ac.tz
Remember that failure to bring the information to the Department, you cannot be assessed which will have an impact on your SARIS as you can **NOT graduate** without field practice marks. In line with this, you are kindly reminded to pay in full the fees for Field Practicum before **8th March 2020**.

Deadline for submission of field placement information is **28th Feb, 2020**.

Dr. Jacob Leopold Mwalongo

Head, Department of Professional studies and Continuing Education