



THE OPEN UNIVERSITY OF TANZANIA
FACULTY OF ARTS AND SOCIAL SCIENCES
Department of Political Sciences and Public Administration

**FIELD PRACTICE FOR BACHELOR OF ARTS IN PUBLIC
ADMINISTRATION (BAPA) AND BACHELOR OF ARTS IN
INTERNATIONAL RELATIONS (BAIR) STUDENTS – 02ND MARCH TO 26TH
APRIL 2020.**

1. INTRODUCTION

As part of the fulfillment for the award of BAIR or BAPA degree programmes, Level Two students are required to participate in field practice for eight weeks. The assessment of the PSPA Field Practice carries 100 points, and is based on the report of the supervisor of the organization to which one will be attached, one's own portfolio and report, and the assessment of the visiting lecturers. Every student is required to obtain the field introduction letter from the respective regional centers to be allowed to pursue field work practice. Alternatively, students can also request the letter from Field Practice Coordinator in the Department of Political Science and Public Administration through E-mail: twaha.katabaro@out.ac.tz.

2. REQUIREMENTS BEFORE FIELD WORK PRACTICE

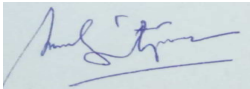
Students who will participate in Field Practice scheduled to start on **02nd March to 26th April, 2020** are requested to submit with immediate effect, the acceptance letter to the Department. The acceptance should show the name of the organization to which one shall be attached. Students are kindly reminded to also submit their address and exact physical location of the place and their telephone numbers. **All acceptance letters should be** submitted to the PSPA Field Practice Coordinator through E-mail: twaha.katabaro@out.ac.tz.

The importance of submitting the required information as listed below is hereby reiterated:

- i. Name of the organization/institution**
- ii. Address and Physical location**
- iii. Your telephone numbers**
- iv. Your registration number**

CAVEAT: Students who fail to submit the necessary field placement/attachment information to the Department cannot be assessed, which will have an impact on their SARIS as they CANNOT graduate without Field Practice accomplishment.

Deadline for submission of field placement information is 07th March, 2020.



Dr. Miraji Kitigwa

Head

Department of Political Science and Public Administration

The Open University of Tanzania