THE OPEN UNIVERSITY OF TANZANIA
DIRECTORATE OF EXAMINATIONS SYNDICATE

REGISTRATION FOR THE END OF YEAR EXAMINATIONS
Notice to Students

This is to inform all students that, the University has scheduled **end of year (Final) examinations** as follows:

A: NON-DEGREE PROGRAMMES (CERTIFICATES & DIPLOMA)

1. Students registered for non-degree programmes including **Foundation Programme (OFP)** shall sit for their final examinations using **Pen** and **Paper Examination System**.

2. Examinations shall last for **eight** (**8) working days** from **08th July 2020** to **17th July 2020** in all OUT Regional Centers and Coordination Centers.

3. **The Registration Mode** will be **ONLINE** accessible at **http://des.out.ac.tz** **(or http://www.out.ac.tz)** from **15th June 2020** to **30th June 2020**.

4. Upon online registration, a successful applicant will be provided with an **Examination Hall Ticket (EHT)** which must be submitted to the Director of Regional Center (DRC) together with copies of **Evidence of Fees Payment**, and **Saris Invoice Printout** and all other required evidences for **EHT endorsement**.

5. Examination Timetable will be accessible through OUT website from **20th June 2020**.

6. Students are reminded that if one sits for Final (Annual) Exam (FE) without coursework, a ZERO mark is automatically slotted on the missing Timed Test to complete the assessment.

7. Students should also note that all **Coursework Assessment** (CA) are done through e-Learning platform. However, students opting to sit for **Pen and Paper Timed Test** should request ODEX exam at fee of **TZS 30,000/= per exam** through DRC before **30th June 2020**.

B: UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

1. All Undergraduate and Postgraduate students shall sit for their final examination under the Oral Examination System (OREX).

2. OREX sessions will be conducted using online collaboration tools (Zoom) and in strict compliance with the OREX guiding procedures.

3. **OREX Examinations** will be conducted in the months of **July** and **August 2020**.

4. **OREX Registration Mode** will be **ONLINE** accessible at **http://orex.out.ac.tz (or http://www.out.ac.tz)** from **18th June 2020** to **30th June 2020**.

5. Upon online registration, a successful applicant will be provided with **OREX Visa Card (OVC)** which must be shown online to OREX examiners.

6. Students are advised to refer to the **Short Student Guide for OREX** on how oral examinations are conducted.

7. To be able to register online, a candidate is required to pay the full tuition fee, and OREX fee of TZS 10,000/= (or USD 10 for students located in other countries) AND all other non-tuition fees as per the SARIS invoice printout. As usual, all payments must be made using control number and through the GePG payment gateway.

8. **OREX Timetable**: Students are informed that Examination Timetable for OREX is **unique** for each student, automatically generated from the OREX software, and it is part of the **OVC printout**.

The **Online Course Registration System** is **OPEN** until the end of the 2019/2020 academic year on **30th June 2020** in order to meet the needs of students who got their admission late as well as those who are yet to register for courses.

For further guidance, please contact your Head of Department or the Coordinator and/or our regional offices. International students are advised to get in touch with the office responsible for International Students (DLIA) for assistance by writing to **iso@out.ac.tz**

Thank you

Dr. Said Ally
Directorate of Examinations Syndicate
The Open University of Tanzania
11th June 2020