

THE OPEN UNIVERSITY OF TANZANIA

DIRECTORATE OF EXAMINATIONS SYNDICATE

P.O. Box 23409,
Dar Es Salaam, Tanzania
<http://www.out.ac.tz>
E-mail: des@out.ac.tz



Direct Line: +255-22-2668835
General Line: +255 22 2668992
Ext. 132/3
Fax: +255-22-2668759

ORAL EXAMINATION SYSTEM (OREX)

First OREX Event – 20th July 2020 to 14th August 2020

A Quick Short Guide to Student

Dear Students,

You are kindly informed that the Oral Examination (OREX) sessions will officially run for **19 days** from **20th July 2020 to 14th August 2020** through **Video Conferencing Facility**. Students are hereby informed to observe the following important issues:

1. Adequacy of Physical Arrangements:

- a. **Smart Device with Internet:** To participate in the OREX session, a candidate is required to have a Laptop, iPad, Smart Phone, Tablet, or any other mobile electronic device with reliable Internet connection.
- b. **Dress Code & Behavior:** Student should observe workplace standards of dress code and professional business attire as the most acceptable ideal look for the oral exam. To give a good first impression with panel, a student should aim for office-casual as the perfect style.
- c. **Noise & Interference:** Student should take the OREX exam in the quietest available space to avoid audio disruption such as background noise, fragmented audio, and the awful echo in the conference room. Student should also test and calibrate speaker's volume at the correct level.
- d. **Exam Link:** The OREX session will be conducted using a video conference (ZOOM) facility. The link will be made available **at least 48 hours** before the exam time, and it will be accessible through OREX software (orex.out.ac.tz). As usual, the OREX login credentials (PID codes) can be generated from SARIS. Student should call Head of Department (HoD) or Programme Coordinator if the link is not available. To join the session, student should **copy and paste the link on any Internet browser, OR highlight the link and click open OR just click it straightaway.**

2. **Exam Attendance:** Student should join the online OREX session on exact **Date and Time** as specified in the OREX Visa Card (OVC). However, it is recommended to make a final verification of the exam date and time. Delay in joining the session (*i.e. after 15 mins*) may lead to straight cancellation of the said exam with no refund of exam fee and no rescheduled date. To sit for a cancelled session, a candidate will be required to register afresh.

3. **Verifying Student Identity:** Students are reminded to possess **Student ID, OVC**, and one of the following IDs (Voters ID, Driving License, National ID, Passport). A candidate not having one of these ID cards will be debarred from appearing for the OREX examination.
4. **Instructions to Candidate:** Students are required to clearly understand and note the following standard instructions to candidate applying to all OREX examinations.
 - a. *This is a final examination and the session will last for maximum of 60 minutes. You will be asked two questions, each carries 50%. However, examiners are free to ask follow up questions probing more clarification on the answers.*
 - b. *You are required to speak loudly, fluently, and be elaborative in your answers as much as possible to prove your competency of the subject.*
 - c. *While responding to questions, you are advised to focus on learning outcomes, demonstrating the knowledge, creativity, understanding, and problem solving by citing examples that reflect the world of practice.*
 - d. *You are required to maintain high level of academic integrity and observe University examination rules and guidelines.*
 - e. *You are reminded that any actions that will lead to examination malpractices may result into cancellation of examination, AND suspension of one or two years from studies OR discontinuation from the University.*
 - f. *Apart from the examination malpractices which applies in the pen and paper examinations, any deliberate actions leading to disconnecting from the exam session without prior permission from examiners, use of supportive devices hidden behind the camera for the purpose of assisting in giving on the spot answers, putting the 'oral' into oral assessment through reading aloud a written support such as books, unauthorized recording of audiovisual file of the exam session, taking a screenshot of the session and sharing it in the social media will result into examination irregularities.*

This is probably not your first exam; it is just **oral**. Just be yourself and show your best in this as well.

On behalf of the University, I wish you a pleasant experience to enjoy the state-of-the-art OREX web tools.

Best of Luck!

Dr. Said Ally
Director of Examination Syndicate
16th July 2020.