

# THE OPEN UNIVERSITY OF TANZANIA

## DIRECTORATE OF EXAMINATIONS SYNDICATE

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## Moodle Coursework Assessment and Registration for Special-Annual/Supplementary Examinations Notice to Students

### **A: Round ONE Moodle Coursework Assessment (Round One MCA)**

This is to inform all students that as we begin another exciting academic year, the University has scheduled **Round One for Moodle Coursework Assessment (MCA)** to be conducted **ONLINE** through **Moodle e-Learning Platform** from **18<sup>th</sup> January 2021 to 20<sup>th</sup> February, 2021**. To be eligible for coursework participation, a student must enroll in the course by performing an online course registration for the 2020/2021 academic year, and have paid all the required University fees as indicated in the SARIS invoice printout.

Generally, the Online Coursework System of the Open University of Tanzania can be conducted in *Synchronous* or *Asynchronous* mode as either a:

- Computer Marked Assignment (CMA) OR Tutor Marked Assignment (TMA).
- Standalone MCA (Online Assignment of 30% or Online Quiz of 30%) OR Joint MCA (Online Assignment 15% and Online Quiz of 15%).

Students are advised to check with their Heads of Departments, and/or Programme/Course coordinators for the departmental coursework assessment *plans, structure, question types*, and the agreed *submission deadlines*.

Please take note that all coursework files must be submitted through Moodle e-Learning system and shall be subjected for plagiarism check as part of validation process. The invalid submissions which do not fulfill the approved coursework criteria including plagiarized contents will be discarded straightaway from marking.

Students are reminded to visit their Moodle account regularly as important information about coursework assessment for each course will be conveyed through the system.

## **B: Special Annual/Supplementary Examinations**

The University has organized a 9-days Examination Session for **Special Annual and Supplementary Exams** planned to take place in all **OUT Regional Centers** from **01<sup>th</sup> to 11<sup>th</sup> February, 2021**. The online system registration will be accessible at <http://des.out.ac.tz> or (<http://www.out.ac.tz>) from **11<sup>th</sup> to 22<sup>nd</sup> January 2021**.

To be able to register online, a candidate is required to pay the tuition fee and all other University fees as per the SARIS invoice printout. Students are reminded that the **Exam Fee for Written Examinations is TZS 10,000/=** per paper for all **Undergraduate and Non-Degree Students**, AND **TZS 20,000/=** per paper for all **Postgraduate students**.

Upon online registration, a successful applicant will be provided with an **Examination Hall Ticket (EHT)** which must be submitted to the Director of Regional Center (DRC) together with copies of **Evidence of Fees Payment, Saris Invoice Printout**, and all other required evidences for **EHT endorsement**.

The **Online Course Registration System** is **OPEN** in order to meet the needs of students who are yet to register for courses.

As usual, the candidates are reminded to observe the Conditions and Regulations stipulated in the **University Prospectus of 2020/2021**, and the **Guidelines** for Exam Registration. The plan for the Main Timed Test (MTT) under the Pen and Paper system will be communicated to all interested students in due course.

For further guidance, please contact our regional offices. International students are advised to get in touch with the office responsible for International Students (DLIA) by writing to [iso@out.ac.tz](mailto:iso@out.ac.tz)

Thank you for your kind cooperation.

**Dr. Said Ally**  
**Director of Examinations Syndicate**  
**The Open University of Tanzania**  
**08<sup>th</sup> January, 2021**