

THE OPEN UNIVERSITY OF TANZANIA
OFFICE OF THE DEPUTY VICE CHANCELLOR (ACADEMIC)
Directorate of Undergraduate Studies

Tel: +255 22 2668820
Fax: +255 22 2668759
Email: dugs@out.ac.tz
Website: <http://www.out.ac.tz>



Kawawa Road, Kinondoni
P.O. Box 23409
Dar es Salaam,
TANZANIA

**PROCEDURE FOR INTER UNIVERSITY TRANSFER FOR NEWLY ADMITTED
STUDENTS 2021-2022 ACADEMIC YEAR**

ISSUED JULY 2021

1. Inter university transfer is a processes of transferring admission of the newly admitted students from other universities to the Open University of Tanzania (OUT) during registration period before commencement of academic classes.
2. This is not credit transfer.
3. The applicant wish to transfer at the OUT must possess a valid admission status from other university for 2021-2022 admission cycle.
4. Applications for transfer of admission is must be done online through the OUT Online Application System (OAS) as follows Available at www.out.ac.tz undergraduate window.
 - i) Log in OAS by using application account which resembles your O level index number or equivalent translated number for applicants with foreign certificate. eg. S0175/0012/2009 password 123456
 - ii) Fill in all your academic qualification as directed by OAS.
 - iii) Click transfer button at the end of application.
 - iv) Choose the university and programs which you were selected.
 - v) Click save button to submit your application.
5. The window for inter university transfer shall be open on 1st November 2021.
6. The deadline for inter university transfer shall be 14th November 2021.
7. Feedback on approved inter university transfer shall be announced on 16th December 2022 via student's contacts and the OUT website.