

THE OPEN UNIVERSITY OF TANZANIA
Faculty of Arts and Social Sciences
Department of Media & Library
Studies



P.O. Box 23409
Dar es Salaam
<http://www.out.ac.tz>
[E-Mail: dfass@out.ac.tz](mailto:dfass@out.ac.tz)

Tel: 255-22-2668820/2668445
Ext.2115
Fax: 255-22-2668759

Date: 26/01/2023

TO: UNDERGRADUATE BLIM STUDENTS

FROM: HEAD, DEPARTMENT OF MEDIA & LIBRARY STUDIES

REF: FIELD PRACTICE ATTACHMENT INFORMATION, 2023.

Field Practice is scheduled to be conducted from 19th June - 28th July, 2023. Students who will participate in this important activity are requested to submit, with immediate effect, the name of the organization where they shall be attached. Kindly also submit the address and exact physical location of the place and your telephone numbers. Please note, if you have not completed your course work you will **NOT BE ALLOWED** to do Field practice.

Please collect the Field Introductory Letters from the nearest Director of Regional center.

Once again, I **reiterate** the importance of submitting the required information as listed below:

- (i) **Name of the organization/institution**
- (ii) **Address and Physical location**
- (iii) **Your telephone numbers**
- (iv) **Your registration number**

You are all requested to submit this information to this e mail address: azizi.kagugu@out.ac.tz

Remember, if you fail to bring the information in time to the Department, you will not be assessed. This will have an impact on your SARIS as you can **NOT graduate** without field practice marks.

In line with this, you are kindly reminded to pay in full the fees for Field Practicum before **30th March, 2023**. Those who will fail to pay the fees by the aforementioned date will be excluded from the OLM 206 assessment plan in this academic year.

The deadline for submission of Field Placement information is **24th March, 2023**

Dr. Henry L. Mambo

Head, Department of Media & Library Studies